

Commissioner's Strategic Board Discussion and Actions 2 August 2013



Ref:	Subject Item:	Action:	Assigned to:	Required by:	Discussion/ Comments:
2.8.13.1	Apologies for absence				<ul style="list-style-type: none"> • ACC Jukes; Mr Milton; Ms Andrea Jones
2.8.13.2.1	Introductory remarks	Process from now on for plan and priorities to focus on 3 challenges: <ul style="list-style-type: none"> • Policing Priorities • Partnership Priorities • Development Priorities 	All	Ongoing	<ul style="list-style-type: none"> • Focus has been where possible to add value and identify partnership areas. Have made progress in terms of reconstitution of Criminal Justice Board and work on 18-25 age group with Merthyr to become a second pilot area (after Bridgend).
2.8.13.2.2	Introductory remarks				<ul style="list-style-type: none"> • Welcome to Geoff Petty who has joined as the Commissioner's Chief Finance Officer
2.8.13.3.1	Action notes from meeting on 4 July 2013	Minutes are to be produced in Part 1 and Part 2 format based on Section 100A of the Local Government Act 1972 and the Government Protective Marking Scheme. Minutes are to be approved by Mr Michael and CC Vaughan	Mr Thomas and Mr Cogbill	Ongoing	Mr Madge confirmed that the provisions of section 100A would not apply as the Board is not a public meeting, but that the broad principles of the same could be applied.

2.8.13.3.2 Update on action notes from meeting on 4 July 2013					
4.7.13.3	Designing out crime	ACC Kirby and Ms Howe to meet in relation to this issue	ACC Kirby and Ms Howe		<ul style="list-style-type: none"> • Noted Mr Michael and Mr Vaughan's meeting with Cllr Goodway & Cllr Thorne had been delayed until next week.
4.7.13.10	Child Sexual Exploitation	Ms Howe to pass on details of voluntary service organisations who provide training to deal with child sexual exploitation	Ms Howe		<ul style="list-style-type: none"> • Ms Howe to follow up
4.7.13.13	Blue Light Services	The Commissioner requested that data from the 'rolling log' regarding the Ambulance Service be provided in readiness for his meeting with Mark Drakeford.	ACC Lewis		<ul style="list-style-type: none"> • ACC Lewis has provided data and is now on Welsh Government Board looking at issues affecting other blue light services

4.7.13.14	Speedwatch	a) WG branding to be attached to the same. b) Letter to Assembly Members to clarify that this is a joint venture with the WG c) Commissioner's team to confirm whether they wish to attach Commissioner's branding	ACC Kirby		<ul style="list-style-type: none"> • Work is continuing. Are waiting for final printing of uniforms • The Commissioner confirmed following the meeting that he does wish to attach his branding.
4.7.13.15	NPAS	a) Keep Commissioner informed of developments	ACC Lewis		<ul style="list-style-type: none"> • ACC Lewis has been having discussions with NPAS and are working on a way forward. • ACC Lewis to brief Commissioner
4.7.13.16	Risk Register	Risk Register to be compiled for the meeting on 6 September.	Mr. Hussain, Mr. Petty with Mr. Thomas	6.9.13	<ul style="list-style-type: none"> • To be a substantive agenda item for 6 September meeting.
4.7.13.18	QAP	DCC Jukes to respond to the report prepared by Cerith Thomas in relation to this issue.	DCC Jukes	6.9.13	<ul style="list-style-type: none"> • To receive further update at next board meeting
4.7.13.19	Community Engagement	Joint Planning Board to consider further links with volunteering & voluntary organisations (including Neighbourhood Watch, PACT meetings & Victim Support.)	Mr Francis, Ms Howe and DCC Jukes	5.7.13	<ul style="list-style-type: none"> • The Commissioner has offered a paper outlining the opportunities and discussions are moving forward with Ms Howe and DCC Jukes

2.8.13.4	Trends and Targets	Noted presentation provided by Mr Kirby. Noted that performance is influenced by external factors e.g. increase in crime at start of university year which can cause 'spikes' in performance data.			<ul style="list-style-type: none"> • Discussion of importance of competing against self – continuous improvement based on bettering own previous performance – not competing against another sector • Mr Michael expressed an interest where the impact upon public confidence measured goes outside the policing remit (e.g. the issue of mental health), and noted that the resolution of such issues must be a joint challenge and not solely a matter for the police.
2.8.13.5	Performance	<ul style="list-style-type: none"> • Performance to be reported to the Commissioner's Board on an exception basis only (both good and bad) – the Board will act as the 'pinnacle' for performance work [which will also be monitored at a force level and at Chief 	TBC	6.9.13	<ul style="list-style-type: none"> • Commissioner expressed an interest in what societal trends affect performance which the police cannot control/influence e.g. public confidence • Awareness of external 'spikes' affecting performance data but the Commissioner stated

		Constable's Gold]. <ul style="list-style-type: none"> Report back to Commissioner's Board on data comparison criteria currently being applied, and in relation to changes by Office of National Statistics to the "most similar" group of forces 			that he was more concerned with longer term trends and with robust performance management interventions (as opposed to such 'spikes'). <ul style="list-style-type: none"> Discussed need to communicate performance to the public. Where there has been no recent contact with police, public won't be aware of improvements e.g. victim satisfaction rates.
2.8.13.6.1	Timetable for 2014-17 Police and Crime Plan	Mr Francis and Mr Brace to provide a matrix of activity to provide clarity on engagement internally and publicly	Mr Francis and Mr Brace	6.9.13	<ul style="list-style-type: none"> Discussed need to look in-house at where we are on each priority and what needs to be scoped and researched going forward before external consultation
2.8.13.6.2	Timetable for 2014-17 Police and Crime Plan	Mr Francis and Mr Brace to provide timetable for plan including points for public engagement and communication	Mr Francis and Mr Brace	TBC	The Plan to be colour-coded so that identification of progress against each target can be clearly identified.
2.8.13.7.1	Commencement of budget plans, options and timetable	Mr Thomas, Mr Petty and Mr Hussain to discuss pre-Christmas seminar for Police and Crime Panel to look at Police Precept	Mr Thomas, Mr Petty and Mr Hussain	6.9.13	<ul style="list-style-type: none"> Commissioner would like to be able to consult with elected members and the Police and Crime Panel on the police precept before making his proposal
2.8.13.7.2	Commencement of budget plans, options and timetable	Mr Hussain to provide an outline briefing on financial projections for Commissioner	Mr Hussain	7.8.13	<ul style="list-style-type: none"> Budget setting plan and timetable agreed. Information on the same to be provided to the Commissioner after the meeting. Senior Managers event on 19th August to be used as an opportunity to gather thoughts This issue will form an agenda item for the next Chief Officer away day and for the Commissioner/SWP away day in September. SWP may not get final figures from the Home Office until mid January when they are laid before Parliament so can so only give indicative figures before this point
2.8.13.8.1	Stage 2 Transfer update	Agreed to letter to Home Secretary setting out Stage 2 Transfer proposal to be jointly signed by Mr Michael and CC Vaughan.	Agreed by Mr Michael and Mr Vaughan. Decision to be entered on the		<ul style="list-style-type: none"> Commissioner thanked all those involved in the Hallmarks Document Commissioner wants to ensure that all staff understand the nature of the relationship between the Commissioner and the Chief Constable as set out in the Hallmarks document – consider

			decision log.		attendance at the next meeting of Senior Managers in August (unfortunately this has been scheduled for 19 August 2013 when the Commissioner is unavailable) <ul style="list-style-type: none"> • Mr Francis and DCC Jukes to work towards embedding this new way of working. • Unions to be kept updated throughout.
2.8.13.8.2	Stage 2 Transfer update	The other Welsh Commissioners had asked to see the Stage 2 Transfer Isubmission & the hallmarks document.	Mr Michael and Mr Vaughan agreed to provide a copy of the information requested to the other welsh Commissione rs.See decision log		
2.8.13.9.1	Joint Planning Developments	Agreed to the establishment of a Joint Performance Management Group. The performance management group could meet before or after the planning group (as there are predominantly the same attendees at both) but it was important to keep the subject matter discrete.	See decision log		<ul style="list-style-type: none"> • The Joint Planning Board will look at the categorisation and prioritisation of the Police and Crime Reduction Plan priorities into Force/Partners and developments.
2.8.13.9.2	Joint Planning Developments	Mr Brace and Mr Cogbill to provide Terms of Reference for Joint Performance Management Board	Mr Brace and Mr Cogbill	6.9.13	<ul style="list-style-type: none"> • The Joint Performance Management Group will look at performance and drill into issues and trends. This will enable feedback to be passed to the Chief Constable and Commissioner where concerns or successes need to be raised at the level of the Commissioner's Strategic Board. • It will also commission in-depth work on thematic

					areas and may identify areas for improvement with feed in from Mr Michael and CC Vaughan. Can also identify areas of best practice which can be communicated both internally and externally
2.8.13.9.3	Joint Planning Developments	Mr Brace and Mr Cogbill to provide timetable for thematic discussions	Mr Brace and Mr Cogbill	6.9.13	
2.8.13.9.4	Joint Planning Developments	Need to build in evaluation and review mechanism for the plan	Joint Planning Board	TBC	<ul style="list-style-type: none"> • Discussed the need to link with other plans, e.g. financial planning, local authorities' single integrated plans and changes to other partners (e.g. merger if Youth Offending Teams). • Provided example Priority Delivery Matrix with dark shades of blue as business as usual and lighter shades to identify scoping and research
2.8.13.9.5	Joint Planning Developments	Agreed to add Mr Petty to membership of Joint Planning Board	See decision log	2.8.13	
2.8.13.10.1	Restorative Justice	The Commissioner thanked ACC Kirby for his briefing note & stressed the need to look more widely at the use of restorative justice not just by the police but youth offending teams, probation service, local authorities & schools etc. The Planning Group will look at monitoring of restorative justice programme and future development including activity by partners.	Joint Planning Board	TBC	<ul style="list-style-type: none"> • Feedback from ACC Kirby and ACC James on Restorative Justice work with under 18s was very positive
2.8.13.10.2	Restorative Justice	ACC Kirby to provide briefing on work of All Wales School Liaison Programme	ACC Kirby	6.9.13	
2.8.13.11.1	Commissioner's team reports	Mr Michael provided verbal updates: <ul style="list-style-type: none"> • Meeting in North Wales of All Wales Policing Group • Meeting of 4 Commissioners and 4 Chief Constables • Meeting of Commissioners with Presiding Judges • Association of Police and Crime Commissioners • 			<ul style="list-style-type: none"> • The Department for Justice had held a seminar in Gwent on commissioning of victim support services. Mr Michael is looking at collective procurement with a national standard, and single contract but local accountability

2.8.13.11.2	Commissioner's team reports	Ms Howe provided a verbal update of discussions over the Drug Intervention Programme			<ul style="list-style-type: none"> Ms Howe provided update to All Wales Policing Group on the Drug Intervention Programme. Are looking at a joint All-Wales service with NOMs and Probation. Are hoping to commission someone now to carry out a more detailed report
2.8.13.12	Victim Support				<ul style="list-style-type: none"> The commissioning of Victim Support is due to transfer in October 2014. The Department for Justice will retain the homicide & rape services & also wish to retain responsibility for witness support. The department for Justice offered two alternatives, national procurement or individual local procurement but the Commissioner with others was promoting a third alternative of collective procurement by Commissioners of the basic service.. The Commissioner noted that he preferred a national procurement of this service, or alternatively a collective procurement of the same (with a lead force approach).
2.8.13.13		Mr Thomas and Mr Cogbill to check if there is any other business to be raised and circulated with action notes for discussion at next board meeting	Mr Thomas and Mr Cogbill	9.8.13	The Commissioner and Chief Constable had to leave the meeting for another engagement and there was insufficient time to consider items 12 & 13 on the agenda namely Chief Constable's reports & portfolio updates and Association updates (APCC & ACPO).

DECISION LOG:

Ref:	Subject item:	Decision:	Senior Responsible Officer
2.8.13.8.1	Stage 2 Transfer update	Agreed to letter to Home Secretary setting out Stage 2 Transfer proposal approved and jointly signed by Mr Michael and CC Vaughan.	Mr Madge
2.8.13.8.2	Stage 2 Transfer update	Agreed Stage 2 Transfer letter could be shared with other Welsh Commissioners	Mr Michael
2.8.13.9.1	Joint Planning Developments	Agreed to the establishment of a Joint Performance Management Group	Mr Francis
2.8.13.9.5	Joint Planning Developments	Joint Planning Board paper approved and agreed to add Mr Petty to membership of Joint Planning Board	Mr Francis