**Attendees**

Alun Michael– Police and Crime Commissioner (Chair)

Matt Jukes– Deputy Chief Constable

Jeremy Vaughan – Assistant Chief Constable

Richard Lewis – Assistant Chief Constable

Jon Drake – Assistant Chief Constable

Mark Milton– Head of Human Resources

Umar Hussain– Chief Finance Officer

Nia Brennan– Head of Joint Legal Services

Geoff Petty– Treasurer

Cerith Thomas – Chief of Staff

Emma Wools – Deputy Police and Crime Commissioner

Mark Brace– Assistant Police and Crime Commissioner

Bonnie Navarra– Assistant Police and Crime Commissioner

Lee Jones – Assistant Police and Crime Commissioner

Carl Walters – Corporate Development

Cath Llewellyn– A/Director of Corporate Communications

Richard Watkins – Corporate Communications

**Minute Taker**

Harry Hendricks – Staff Officer (Police & Crime Commissioner)

**Agenda**

**Part 1 – Standing items**

1. **Apologies for absence**

Apologies for absence were received from the Chief Constable Mr. Vaughan and Chief Superintendent Jon Edwards.

1. **Immediate and urgent items**
	1. **Headquarters development – Commissioner, Umar Hussain**

Matt Jukes highlighted that at a meeting later in the day issues surrounding item 2 on the agenda, as they applied to the Headquarters Development, would be discussed. As a result the item was carried forward.

1. **Silver Board Report**
	1. **Escalated issues from the Silver Board**

Items 6 Mental Health Sanctuary and Swansea Help point sustainability plans, 7 continued funding of child advocates and supporting services and 8 programme and project funding on the list of escalations had been supported by innovation funding and other non-recurrent funding. A meeting would be convened again with Geoff Petty and Umar Hussain to look at the sustainability of those options. The business case for child advocates had a gap of around £100K and that would need to be funded. The mental health sanctuary presented more of a challenge and there were also other projects which needed to be funded for the year going forward.

It was noted that there was a lead in time into the projects and in particular the help point. Care should be taken to ensure that the value of the projects was conveyed effectively and that any approach taken should be looked at on an individual basis. A secondary action should be created to examine how to fund the program in the interim. The child advocates was probably the easiest to fund. Mark Brace had feedback from Maria Battle that the health board had seen a reduction in the number of section 136 admissions and as such the Welsh Government objectives had been met. Jonathan Drake added that we should ensure that staff were told their posts were secure whilst discussions took place in relation to the funding.

The Commissioner suggested that if necessary we should fund for the whole year and then if possible draw in additional funding from partners. We should ensure that the project was stable for the next financial year. Matt Jukes added that we should sustain the four and look to build upon this with growth.

Work had been done with Public Health Wales which looked at Section 136 and how it was being used going forward. Jeremy Vaughan suggested that it was dependent upon the eligibility required for the sanctuary. Mark Brace added that the sanctuary would deal with those who are in crisis and may be intoxicated.

The Commissioner added that the Cardiff and Vale Health Board had made great play on the site of the new mental health hospital at Llandough. Jonathan Drake advised that officers were still having to undertake the social care wraparound service upon taking them home.

Richard Lewis added that officers were quick to add mental health markers to those detained in custody and were slower to remove them if necessary. Mental health situations could change however the markers may not.

**ACTION:** Mark Brace, Jonathan Drake, Jeremy Vaughan to pick up on the issue, 18-25 to be a part of this discussion the following week alongside the Mental Health Sanctuary.

The Business case was not as fully developed as the Child Sexual Exploitation case, Mark Brace met with Steve Furnham and his team to discuss the custody intervention picture with a view to exploring if this could be embedded in this area.

The 18-25 report from Keith Towler was due in January 2017 and the extent of disclosure on the immediate event of intervention had proved surprising.

Jeremy Vaughan referred to the youth volunteers report. A meeting was to be set up within Wales to discuss the recruitment and use of special constables. A pilot was being developed to create a community volunteers hub at public service board level and there was a requirement to recruit volunteers to run it. South Wales police was increasing its ambition and aligning it to the right places with its partners. The Commissioner asked for clarity on the memorandum of understanding which was signed between each BCU and ensuring that this helped to influence the public service boards.

The pension schemes were raised by Mark Milton with specific reference to the requirement for staff to formally withdraw from the scheme as they would otherwise be automatically enrolled when joining the organization. The number of staff choosing not to participate in the pension scheme had been minimal albeit there was some evidence to suggest that this number was increasing. There were currently 80 officers who were not a member of the police pension scheme.

* 1. **Performance and delivery**

Performance Dashboard –The following points were highlighted –

* There were upward trends with regards to victim satisfaction levels.
* There was an opening of the gap between the number of hate crimes and BME victim experience. That gap was closing and work had taken place to understand the issue.
* Positive progress had been made in relation to the use of community resolutions.
* Use of the stop and search scheme had become more embedded and results were beginning to become more positive.
* Three areas relating to the use of tasers as they applied to; authorization, drawing and use, were clarified to the board. It was noted that South Wales were at the higher end of Taser effectiveness when compared to our neighbouring forces.
* There had been a rise in the number of reported sex offences and that was likely because of an increased awareness around reporting.
* With regards to violent crime, A&E was still showing as a reduction in terms of violent crime, it was also possible that the analysis which tracked increases in crime over the previous three years, that quantum tracked changes had been associated with a step change in recording. Jon Sheppard had suggested on a number of occasions that the manifestation of injuries at A&E was reducing. There was still a disparity which we are experiencing which was likely to be attributed to analytical caution by the analysts. Historic graphs were useful for providing a background and that the convergence continued but it was nowhere near the levels previously experienced.

The Commissioner asked the Board to focus on the Hate Crime section of the performance reporting. The figures given to the Commissioner when presenting on hate crime suggested that the level of reporting was rising but that repeat offending was falling. There was a narrative around that in as much that if it continued to go in that direction then it was a positive step. Jonathan Drake also added that the victim satisfaction of those experiencing hate crime had improved.

Matt Jukes highlighted that we had seen a stabilisation of call handling after the busy summer period. The inclusion of vulnerability training had increased stability within call handling. Jeremy Vaughan added that we were better at gathering information from those involved and the ease of contact data had held up. We had achieved a new norm but still needed to maintain that standard going forward. Moreover we had made subtle changes to the environment, the consequences of which were that calls were taking longer to answer and at peak times capacity may be reduced. However the wait time for a 999 call was 7 seconds, which was a relatively high level of performance nationally, and South Wales was in a positive situation.

* 1. **Review of the Police and Crime Plan and the Delivery Plan**

Mark Brace outlined the refresh of the police and crime plan and the executive summary which were intended to be brought into alignment with the future generations act. There was also work going on within the force for the Chief Constable’s delivery plan. A refreshed version of the plan would be sent to the design company, Blue Egg, to allow sufficient time to present it to the Police and Crime Panel in December and January. Feedback from consultations on the plan indicated that over 75% of the public strongly agreed with the areas of engagement contained within it.

Discussions took place on the Public Service Boards and how we could profile the community safety partnership work. Crime reduction and protection of the vulnerable actually fed into the Public Service Boards more explicitly than had been done until now. That should feed into the community safety partnership and in turn flow into the Public Service Board’s assessment of its needs and planning with a general message of safe, confident communities. Carl Sargeant and Sophie Howe had both given their endorsement of the legislation. Richard Lewis was already supporting the practical action of this, the information would be collated and sent to the Commissioner over the coming weeks. Matt Jukes added that the Chief Constable’s concern was to get alignment with the Public Service Boards.

**ACTION: Cerith Thomas to circulate the letter sent to the Public Service Boards after the meeting.**

Matt Jukes raised the specialist capabilities program area where there had been a request to check the data on it and to give a non-binding commitment to support the program in continuing to develop a business case for greater collaboration in those areas. The answer came in two areas, the data as it stood was a large bundle, operationally that work would be supported and was still ongoing. A line should be added into the letter saying that we were still supporting this through Paddy Tipping. There was a return date of the 30th of November 2016 and 99% of it appeared to be operational and a joint response was required. Jeremy Vaughan added that part of the issue was data interpretation and quality and a commitment was being sought to ensure that there was an accurate set of proposals to consider in due course. Paddy Tipping’s work around governance was central to that board of specialist capabilities. In principle the request for data was right, however there would be issues with data accuracy and they should be addressed.

1. **Financial update report including**
	1. **Presentation on the medium term financial plan – Umar Hussain**

Umar Hussain provided a presentation on the medium term financial plan. The 2016/17 budget was discussed and the requirement to deliver and continue on the £44 million efficiency savings was still on track. A forecast balance of £0.5M of funds was projected. The changes to assumptions and the updated assumptions for 2017/18 were discussed at length including the Local Government Pension Scheme. Other pressures included the requirement to comply with the responsibility to provide a safe working environment and it was important to be diligent about the repairs that were required. The new Airwave replacement would be coming in over the next few years and there would be a cost of around £5M for its implementation.

In terms of setting the precept for 2017-18 the Welsh Government had not, at that time, given any indication of the likely capping level although 5% was currently the unconfirmed marker for the precept.

* 1. **Apprenticeship Levy**

The apprenticeship levy was discussed and how it would adversely affect the Welsh Forces. Mark Milton clarified how the process would operate in England compared to Wales. It was clear that Policing would benefit from the levy in England whereas in wales it would not.

Geoff Petty informed the group that the presentation by Umar was a good starting point and the next meeting of the Police and Crime Panel was due in December and it would be advantageous to have the midterm financial strategy completed before Christmas.

All of the financial management processes had come back positively and that had been recognised by the Joint Audit Committee who also commented that the accounts had been completed quicker than last year and they would be able to be closed by July instead of September.

The Commissioner added feedback from the annual meeting between himself, the Chief Constable and the Joint Audit Committee Members had been very positive.

* 1. **Police Funding Formula – Umar Hussain, Geoff Petty**

Work on revising the police funding formula was ongoing and Geoff Petty represented the Welsh Treasurers on the Home Office technical group. A new formula was likely to be introduced in 2018-19 which presented the problem of a short lead in time to get everything prepared.

* 1. **UEFA Champions League Final 2017 – Umar Hussain**

The current estimate to police the event was approximately £3.9M. Richard Lewis clarified that a number of high level meetings were taking place between the various stakeholders including the Welsh Government’s First Minister. The Commissioner committed to write to the Policing Minister and Mark Drakeford to point out the costs of policing the event and that it should not be funded by South Wales Police given that it was a commercial event and as such it should not be subsidised by the local taxpayers.

1. **All Wales issues**
	1. **All Wales Deputy Chief Constable**

The All Wales Deputy Chief Constable was advertised on Friday 25 November which included a letter from The Commissioner and Chief Constable Jeff Farrar (Gwent) to all Police Forces in England and Wales to inform them that the vacancy was live. North Wales had yet to confirm whether or not they would sign up to the All Wales Deputy post.

Matt Jukes thanked Mark Milton and his team for pulling together a job description, a job profile and for managing the recruitment process.

1. **Other reports and decisions:**
	1. **Actions points and matters arising from the previous meeting on the 6th October 2016**

**Action 2016 10 06 5b** the MASH grid was to be assigned to Jonathan Drake.

There were two or three issues such as the protection of children, the 18-25 and the MASH development which should be escalated as Joe Ruddy and Bonnie Navarra as the Local Area Co-coordinators for the MASHs in the Western BCU and had raised concerns regarding the situation in Swansea. There was a feeling within the council that they already had a large number of the facilities offered by the MASH in place and there was no major requirement for the facility.

The report that Martin Jones had collated covered the content surrounding missing children. Work was ongoing to ensure there were four or five key messages which could be consistently given and demonstrated to our partners in relation to the issue.

Matt Jukes discussed the HMIC visit to the force the previous day and there may be a need in due course to mobilise our key partners to aid us in undertaking these changes within the care system. Jeremy Vaughan added there would be a requirement for the Welsh Government to conduct a review of missing children in Wales to try and bring this to the forefront of other agendas. There was a risk that we may address the issue temporarily but then may face the same problems within a few years if a strategy could not be developed. Jonathan Drake added that a missing children summit had been discussed for 2017 and the force was currently experiencing police protection orders being used against children in care homes. Going forward there may be a potential situation whereby care homes and providers were billed for the policing requirement.

* 1. **Register of Uncertainty**

The register of uncertainty was presented to the board, Swansea Help point and Champions League and the Sanctuary were the items which were being frequently highlighted.

Mr. Milton was awaiting a response from the staff associations to finalise the living wage discussion and it would be raised at a meeting the following day.

* 1. **Minutes of the Joint Audit Committee 28 September 2016**

Umar Hussain provided an update to the board on the meeting of the Joint Audit Committee on 28 September 2016. Nia Brennan raised the matter of varying the manual of governance in response to a request from the Members of the joint audit committee to change the terms of reference of the group in order to allow for a phased refresh of the membership.

**Part 2 – Items raised by exception**

There were no issues raised by exception

**Part 3 – Items raised by report**

1. **Commissioner’s team update report**

The Commissioner presented his update report to the board which included updates on the following – his Leadership team structure, community alcohol partnership in Pontardawe, a visit by police officers from Hong Kong, a digital event using facebook which considered issues facing policing in the digital age, Welsh Government and the Police and Crime Commissioner Steering Group and Sub Group regarding social landlords responses to anti-social behaviour and vulnerability, Drink less and enjoy more campaign – Halloween, Hate Crime Awareness week, Home Officials visit 14 November 2016 and team meetings and engagements.

1. **Chief Constable’s update report**

Matt Jukes presented the Chief Constable’s update report and informed the board of the current situation regarding those officers going through the promotion process. Clarity was given on the transferees into the Joint Firearms Unit from forces in England, one of whom was also a firearms trainer. The total number of transferees was four with a 50/50 male, female split.

The PEEL inspection was positive and related to the investigation of crime and the response to vulnerability. Finally HMIC was focusing on the way in which we tackled organised crime. Dip sampling had also been undertaken with regards to the prison process and the work on IRIS and the advocates was discussed. A hot debrief would be given on Friday. Mr. Michael would be meeting with Wendy Williams in January so if there were any issues they should be raised with him.

The Commissioner raised the fact that he was yet to receive the papers for the sign off for the development of the pavilion on the Headquarters site.

The Welsh language standards project board was taking place later on in the week and work was ongoing to feed back on the standards and the impact that they were likely to have on the organisation.

1. **Association updates**

There were no issues of note raised.

1. **Update on Welsh Government Meetings**

The Commissioner added that we were moving in a positive direction when communicating with the Welsh Government and that would be beneficial going forward.

The next Commissioner’s Strategic Board meeting would be held on 31 January 2017 in Conference Room 1, Cardiff Central Police Station.

## Action Table

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| Action Point: | Action | Assigned To | Update |
| 2016 10 06 2 | Chief Constable and the Commissioner to raise with the All Wales Policing Group that Mark Polin will be acting as the Policing Representative on the police formula. | Chief Constable and the Commissioner  | Completed |
| 2016 10 06 2  | Upcoming items requiring signatures to be highlighted to the Commissioner as early as possible. | Chief Constable | Completed |
| 2016 10 06 3e | Commissioner and Chief Constable to write a letter to Carl Sargeant to detail this secondments and how this will affect our goals.  | Commissioner and the Chief Constable | Matt Jukes to discuss the letter which should be sent to Carl Sargeant on the 30th of November. |
| 2016 10 06 5a | Commissioner to invite Carl Sargeant to attend a session or a meeting to discuss PCSO’s. | Commissioner |  |
|  |  |  |  |
| 2016 10 06 5b | A grid to be developed looking at MASH and the benefits to the partners. | Jonathan Drake |  |
| 2016 11 29 01 | **ACTION:** Mark Brace, Jonathan Drake, Jeremy Vaughan to pick up on the issue, 18-25 to be a part of this discussion the following week alongside the Mental Health Sanctuary | Mark Brace, Jonathan Drake and Jeremy Vaughan. |  |
| 2016 11 29 02 | Cerith Thomas to circulate the Commissioner’s letter to the Public Service Boards after the meeting. | Cerith Thomas | Complete |

## Decision Log

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| --- | --- | --- |
| Subject | **Decision** | Date of Decision |
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