**Attendees**

Alun Michael– Police and Crime Commissioner (Chair)

Peter Vaughan – Chief Constable

Matt Jukes– Deputy Chief Constable

Emma Wools – Deputy Police and Crime Commissioner

Mark Brace – Assistant Police and Crime Commissioner

Richard Lewis – Assistant Chief Constable

Jon Drake – Assistant Chief Constable

Bonnie Navarra – Assistant Police and Crime Commissioner

Lee Jones – Assistant Police and Crime Commissioners

Mark Milton– Head of Human Resources

Umar Hussain– Chief Finance Officer

Nia Brennan– Head of Joint Legal Services

Geoff Petty– Treasurer

Cerith Thomas – Chief of Staff

Jonathan Edwards – Chief Superintendent Corporate Development

Cath Llewellyn– A/Director of Corporate Communications

Richard Watkins – Corporate Communications

**Apologies**

Jeremy Vaughan – Assistant Chief Constable

**Minute Taker**

Michelle Cooper – Staff Officer (Police & Crime Commissioner)

**Agenda**

**Part 1 – Standing items**

1. **Apologies for absence**

Apologies for absence were received from Assistant Chief Constable Jeremy Vaughan.

1. **Immediate and urgent items**
   1. **Auditor General’s reports** **on Community Safety**.

Alun Michael drew the Board’s attention to the Auditor General’s local and national report on community safety. The National report contained top down proposals relating to a national and regional strategy. The Commissioner had written to each of the Public Service Boards in the South Wales area asking for a refresh of the Community Safety Partnership Strategy. That approach was consistent with the view of the Future Generations Commissioner in that Local Community Safety plans ought to feed into Public Services Boards which would then result in an all Wales strategy. The Future Generations Commissioner was also looking at the needs assessments of the Public Service Boards. It was confirmed that the Cwm Taf Public Service Board and BCU are working well, however other areas were very different, and were approaching it in a different way and data was being shared differently. A document was being written by Cwm Taf which would be proliferated across the BCU’s, and the Public Service Board report would be shared with the other Boards. The Commissioner wanted to ensure Assistant Commissioner Lee Jones was involved in the process as the Cwm Taf area fell within his portfolio and Mark Brace and Bonnie Navarra should be kept informed of developments in order that they could adopt the same approach in their respective areas. The Commissioner thanked all for the work being done in this area.

* 1. **Policing Precept 2017/18**

The Police and Crime Panel, at their meeting on 30th January 2017, approved the Commissioner’s recommendation for a 5% increase for the 2017/18 policing precept. The Commissioner stated it was a good outcome and had positioned South Wales in a positive position for next year albeit the impact of the review of the police funding grant formula was not yet known. The Commissioner thanked Umar Hussain, Gwyn Williams, Geoff Petty and the team for their preparatory work in relation to the 2017/18 budget and the medium term financial strategy.

* 1. **Police and Crime Plan**

The amended Police and Crime Plan was also discussed at the Police and Crime Panel meeting. Mark Brace had coordinated the refresh summary with BlueEgg and the full version would be available on the website within a fortnight. Matt Jukes confirmed that he was finalising the wording on the Chief Constables delivery plan.

* 1. **Apprenticeship Levy**

The Commissioner referred to the ongoing issues with regards to the application of the apprenticeship levy for policing in Wales compared to England. The Commissioner was due to meet with officials in Welsh Government on 1st February in order to align our position and have the opportunity to take matters forward.

* 1. **Youth Offending Service**

Work was ongoing on the refresh of the way Youth Offending Service dealt with people who reoffend. It was apparent that there was a slight misunderstanding between South Wales Police, Public Health Wales and Youth Justice Board. The Commissioner confirmed he had been in discussions with Dusty Kennedy on the process in order to establish the point that as soon as somebody starts to offend again intervention needs to take place.

* 1. **18-25**

The results of the evaluation conducted by Keith Towler would be available within next few weeks.

* 1. **Redevelopment of Headquarters**

The group were informed of an enquiry from a BBC journalist, who was under the impression South Wales Police were going to change the map of Bridgend as a result of the estates strategy. The Commissioner made it clear that was not the case and indicated he would provide a briefing on the matter at the appropriate time. A decision on the Ambulance Service control room being located at headquarters had not been made and the Chief Constable informed the Board that there would be another month’s delay pending a decision by the Ambulance service on their command and control arrangements. Umar Hussain anticipated confirmation of their decision would be received in the 1 or 2nd week of May. He further advised that the Welsh Ambulance Service trust had, at a recent meeting, agreed that Bridgend would be one of their hubs in Wales. They were in a 90 day consultation period with staff and a decision should hopefully be made by March. This was a sensitive matter given the potential location consequences for staff. The matter would be further discussed at the Estates Strategy Board.

1. **Silver Board Report**
   1. **Escalated issues from the Silver Board**

Matt Jukes informed the group that the Silver Board report would, in future, be aligned to the Strategic Board agenda. Escalations from Silver:-

1. Outcomes for victims of crime – exceptional. Top 5 in the country.

The Presentation slides appendices were discussed regarding Victim Satisfaction and concerns of the drop in performance figures. There was a need to understand if this was a trend. Richard Lewis stated it was a focus area and was discussed in Compstat each month and all divisional commanders were aware. A presentation will be given to the next GOLD meeting.

Richard Lewis informed the group of the grading system which has now been altered from 4 areas to 5, these being:-

1. Emergency – attendance within 15 minutes
2. Priority – attendance within 1 hour
3. Non priority – attendance within 8 hours
4. Scheduled response – contact within 48 hours
5. Resolution without deployment – any call resolved at first point of contact.
6. PSC Improving Caller Resolution

Within the priority 2 appendix, it stated there was a dip in call handling effectiveness which was largely resolved in terms of 999. The reduction was felt to be due to the application of the THRIVE approach which improved the quality of the call albeit took more. It was explained that 40% of traffic through the PSC could mainly be on providing advice and whether it was dealt with by the PSC or an officer it could take 5 hours for a response. It was acknowledged that the gap needed to be closed. Jon Edwards informed the group that an online service provision had started and it contained advice and pointed people in the right direction, so a phone call would not always be necessary. Jeremy Vaughan had previously worked on call handling in North Wales and had a wealth of experience in this area and was taking it forward through an overarching PSC Strategic Board. The work was linked with Bronze Board 3 in terms of the element of training and support as well as Bronze Board 1 for local policing and Bronze Board 4 due to the IT infrastructure. There may be a possibility of getting victim support involved at an earlier point. The Commissioner requested to see copies of papers for this new Board.

Bonnie Navarra informed the group of the ongoing work to support the projects from the victim’s budget.

1. Welsh language standards.

The new Standards would present many challenges and the Commissioner stated he was very impressed how Jeremy Vaughan was taking this forward and getting us to a good place.

1. Gender Review

Matt Jukes informed the group that with reference to attendance statistics, sickness absence figures for women were worse than for men and that was a cause for concern. In terms of the wellbeing agenda matters may take longer to resolve and an example was provided whereby at the point of promotion women incorrectly feared that they would go from one end of the force to the other which would impact on their family commitments.

1. 18-25 Project

The Commissioner was pleased with the benefits from the 18-25 project. The Commissioner stated that the timeline with regards to finances needed to be finalised with partners within the next 2 or 3 months. While working through the standard approach there was a need to quickly get a summary of the benefits and talk to our partners for finance in the longer term.

6. 4 CSE Advocates across South Wales

With reference to the 4 CSE advocates across South Wales there was also a need to establish the benefits they were providing given that they were paid for by South Wales Police. Emma Wools and Mark Brace will research this further as well as gaining further information from Umar Hussain and Geoff Petty.

7. The Commissioner asked for the headlines that were emerging from the BCU’s planning and cohesion groups. Including those that related to article 50 and Brexit.

8. The Project and efficiency chasing business benefits arising from the investment made in mobile data for PCSO’s resulted in them being out of the station more often. The Commissioner felt that was an area where bronze board 3 and bronze board 4 both had an interest to make sure there was a combination of leadership. Matt Jukes felt it sat with all boards.

**B & C. Performance and Delivery**

Matt Jukes stated the last PC recruitment resulted in 10% being appointed from a BME background. The direction of travel of the BME recruitment programme was still very strong although there was more to do. Mark Milton stated that he was confident of achieving 10%-12%. The 14% of applications received from BME candidates was 4 times more than had previously been achieved. The Commissioner was pleased at the direction of travel although more still needed to be done.

The Commissioner commended the silver Board report and expressed how good it was to see the bronze to silver arrangement was now working and it was not just about bad news.

Bronze board 1 – The Commissioner commended the work done by Martin Jones on the deep dive in Bridgend which had been incredibly productive. The Commissioner commented on the separate productive meetings with Carl Sargeant and David Melding.

Bronze Board 2. Out of court disposal plan, Mark Brace stated a report would be available at the next meeting

Bronze Board 4. Umar Hussain stated national standards had to be added into the Annual Governance statement. Nia Brennan stated there was a new CIPFA code. Proposed changes to the manual of governance would be brought to the CSB at the end of the financial year.

Bronze Board 5. The next meeting was due in March which would be chaired by John Drake and Emma Wools. It was important to engage with Bob Evans as the newly appointed All Wales Deputy Chief Constable at that Board.

Bronze Board 2 priority 3. Women’s pathfinder Alun Michael queried the further 19 which were legible but not accepted on the scheme, further information required.

Bronze Board 2 priority 5. Offender interventions. The Commissioner asked to get the language right within the report with reference to Offender interventions and Dyfydol. The type of figures coming out had been refined over the last quarter. Matt Jukes questioned whether that was something that we should set in our Joint Audit programme in the future and the audit committee could be asked to look at it?.

1. **Review of the Police and Crime Plan and the Delivery Plan**

The Commissioner expressed his appreciation to all for the work on the plan. Mark Brace had maintained his historical control of the process and that had enabled us to get to a good place.

1. **Financial reports including** 
   1. **Medium term financial strategy 2017-2021**

Umar Hussain informed the group this was discussed heavily at the Police and Crime Panel meeting. Geoff Petty informed the Commissioner that a formal decision record needed to be completed with reference to the precept.

The Commissioner stated he would write to Mark Drakeford, including the challenges we will be facing with reference to the apprenticeship Levy.

* 1. **Period 9 monitoring report**

Umar Hussain informed the group that the forecast position remained at a £½ million surplus yearend balance.

Matt Jukes stated at the Police and Crime Panel meeting a number of promises were made, we needed to ensure these are tracked with the assistance of Mark Milton and Lee Jones. Umar Hussain stated part of the revision for next year’s reporting was to look more towards policing and move away from staff costs.

The target to deliver 5.4 million pounds worth of value for money savings remained on course.

1. **All Wales issues**
   1. **Appointment of the All Wales Deputy Chief Constable**

The Commissioner informed the group of the new appointment of Bob Evans as the All Wales Deputy Chief Constable position. Bob is currently a member of the Joint Audit Committee, which he would have to resign from before taking up his new role. Recruitment for the Joint Audit Committee needed to take place and in doing so it was important to have a balanced membership in terms of, diversity, gender and skills.

The Chief Constable indicated that the Commissioners and Chief Constables had set Bob Evans the following areas to concentrate on as part of his new role:-

1. Relationship building - Visibility engagement with all
2. Issue of devolution – bob will have a key role to play in this.
3. Collaboration - Cross sector collaboration plans not just restricted between forces
4. Chairing regional deputy’s board.
5. Give Jon Drake top cover resilience.

Bob Evans start date would be 1st April, and his appointment would be announced on the 1st March 2017.

**Tarian and Titan**. John drake stated a meeting was being held in the near future which Geoff Petty and Umar Hussain will be in attending. There were concerns over South Wales Police financial commitment to Titan which was originally £150,000 and rising to £220,000. Matt Jukes stated if a resolution was not reached the NPCC may make the decision whereby they will deal with it at source and all would be told the financial commitment required.

**Mental Health** The Commissioner informed the group of a recent meeting regarding the proposed sanctuary facility for Cardiff and the Vale. Unfortunately Maria Battle was unable to attend. John Drake stated there was a need to take a stock in this area and the Commissioner stated there was a need to pull this together.

1. **Other reports and decisions:**
   1. **Actions points and matters arising from the previous meeting on the 29th November 2016**

The Minutes of the previous meeting were agreed as a true and accurate record.

* 1. **Register of Uncertainty**

The Commissioner questioned the terminology used in the report in that risk and uncertainty were quite different things. Umar Hussain felt it would be beneficial to meet outside the meeting to go through the methodology and terminology in more detail.

Umar Hussain will go through a refresh of the register by March and this will be included as an agenda item for each of the Bronze Boards.

The Health and Safety enforcement notices had been lifted. The recent event whereby an individual decided to disconnect and uninterrupted power supply, personal responsibility had been addressed.

Umar Hussain confirmed that improving the technology infrastructure was contained within the Medium Term Financial Plan. There had been recent problems with systems being down although they had been resolved and the network was now stable.

* 1. **Draft Minutes of the Joint Audit Committee 14th December 2016**

The national pilot was discussed regarding the Charging Policy.

Nia Brennan informed the group the Terms of Reference had altered to reflect an increase in number of committee members in order to assist with the rotation of members. Other areas of the Terms of reference had also been changed further to CIPFA guidance.

The Commissioner agreed that Umar Hussain and Geoff Petty could sign off the terms of reference, should there be more significant changes then it would have to come to the Strategic Group for approval.

The Commissioner agreed to advertise the vacancies and at the same time will also advertise for the Independent Ethics Committee. Matt Jukes wanted to ensure it was advertised in the appropriate places. Mark Milton confirmed assistance from HR in this matter.

**Part 2 – Items raised by exception**

1. **Commissioner and Chief Constable’s meetings with local authority Chief Executives and Leaders**

Issues to be raised:-

18-25

Missing children’s report

1. **Public Service Boards**

There had been a good deal of contact between each of the Assistant Commissioners and BCU commanders. The Chief Constable had attended all of the Public Service Boards and it was interesting to see the difference across the areas.

1. **Update on Welsh Government and all Wales meetings – Commissioner and Chief Constable**

The Chief Constable felt that a meeting between health, social justices and Carl Sargeant would be beneficial in order to see how they were all working. That would also be a good opportunity to introduce Bob Evans.

The Commissioner stated that further to a recent meeting of the All Wales Criminal Justice Board he was pleased in the direction it is going.

**Part 3 – Items raised by report**

1. **Commissioner’s team update report**

The Commissioners presented his update report to the Board.

With reference to the decision log the Commissioner wanted to return to the detail regarding Ty Coffi.

1. **Chief Constable’s update report**

The Chief Constable presented his report to the Board.

Discussion ensued as to the College Of Policing forensic training resource. The Commissioner questioned if the closure would cause a problem. The Chief Constable explained the College Of Policing were moving away from direct delivery of courses in specific fields like this and that could be an issue in the short term. Some of the local universities were engaging and picking up in these areas. Mark Milton stated we had a good strong engagement with University of South Wales. Some commercial organisations may also be interested to deliver training and there could be an option to develop something internally. South Wales Police would be in a good position to deliver.

Richard Lewis informed the group the UEFA planning was going well. There was a good level of trust and confidence with all our local partners. The Home secretary had been written to in order to assist with the funding.

1. **Association updates**

There was nothing of note.

1. **Update on Welsh Government Meetings**

The Commissioner added that we were moving in a positive direction when communicating with the Welsh Government and this will aid us going forward.

**AOB**:- The Commissioner welcomed IPCC confirmation of an all Wales Independent Director of Policing Standards.

The next Commissioner’s Strategic Board meeting would be held on 21st March 2017.

## Action Table from last meeting

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| --- | --- | --- | --- |
| Action Point: | Action | Assigned To | Update |
| 2016 10 06 3e | Mr Michael and Mr Vaughan to write a letter to Carl Sargeant to detail these secondments and how this will affect our goals. | Alun Michael & Peter Vaughan | DCC Jukes to discuss the letter which should be sent to Carl Sargeant on the 30th November. |
| 2016 10 06 5a | Mr Michael to invite Carl Sargeant to attend a session or a meeting to discuss PCSO’s. | Alun Michael | Completed |
| 2016 10 06 5b | A grid to be developed looking at MASH and the benefits to the partners. | ACC Drake | Ongoing. |
| 2017 01 31.1 | Umar Hussain to circulate the slides that were shared at the Police and Crime Panel meeting. | Umar Hussain | Complete |
| 2017 01 31.2 | 18-25 to be placed on the next Commissioners Strategic Board agenda after going through the appropriate Bronze and Silver process. | Cerith Thomas | Complete |
| 2017 01 31.3 | Alun Michael asked for the minutes of the Estates Board to be circulated with the papers for this group. | Cerith Thomas | Complete |
| 2017 01 31.4 | Outcomes for victims of crime – exceptional. Top 5 in the country. Communications to assist in displaying our achievements. Congratulate the whole of the force. Internal notification and then external social media and traditional press. | Communications Dept |  |
| 2017 01 31.5 | Victim Satisfaction Alun Michael asked for the BME figures. | Mark Milton |  |
| 2017 01 31.6 | PSC Strategic Board Alun Michael asked to see the papers for this new board. | Jeremy Vaughan |  |
| 2017 01 31.7 | BB2 priority 3. Women’s pathfinder. AM questioned a further 19 were eligible but not accepted on the scheme can we please question that? | Emma Wools |  |
| 2017 01 31.8 | Funding challenges:- Geoff Petty to draft a letter to Mark Drakeford and forward to Alun Michael | Geoff Petty |  |
| 2017 01 31.9 | Bob Evans, All Wales Deputy Chief Constable, communications department to assist with statement on 1st March. | Communications Dept |  |
| 2017 01 31.10 | Tarian and Titan John Drake and Geoff Petty to meticulously record all aspects of this. | John Drake and Geoff Petty |  |
| 2017 01 31.14 | Peter Vaughan to forward the correspondence from Mick Creedan to John and Geoff. | Peter Vaughan |  |
| 2017 01 31.15 | Approaching the 5th birthday of raising issue of living wage. Communications to reflect this. | Communications Dept |  |
| 2017 01 31.16 | Register of uncertainty meeting required between Alun Michael, Geoff Petty and Umar Hussain | Alun Michael, Geoff Petty & Umar Hussain |  |
| 2017 01 31.17 | The national pilot regarding the Charging Policy. Umar Hussain to send further details to Alun Michael. | Umar Hussain |  |
| 2017 01 31.18 | Alun Michael to write to the chair of Joint Audit Committee regarding the Community Safety Boards. | Alun Michael |  |
| 2017 01 31.19 | Local Authority meetings, anything to raise to forward to Alun Michael and Peter Vaughan | All |  |

## Decision Log

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| --- | --- | --- |
| Subject | **Decision** | Date of Decision |
|  |  |  |