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**THE POLICE AND CRIME COMMISSIONER**

**FOR SOUTH WALES**

**(Group Accounts)**

**STATEMENT OF ACCOUNTS**

**FOR THE**

**YEAR ENDED 31 MARCH 2017**

**Geoff Petty**

**CHIEF FINANCIAL OFFICER to the POLICE AND CRIME COMMISSIONER**

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## 

**Introduction**

The purpose of the Statement of Accounts is to provide information about the financial position, performance, management accountability of resources, risks and uncertainties of the Police and Crime Commissioner for South Wales, which is useful to a wide range of users. Users of the financial statements may include the public, government, grant-awarding bodies, employees, customers, suppliers and contractors of the Commissioner.

The financial year 2016/17 was the sixth consecutive year of the government imposed austerity programme arising from the comprehensive spending review 2010(CSR), which sought to address the national budget deficit due to the international banking crises.

The accountability for public resources is documented in the Annual Governance Statement which details the responsibilities of both the Commissioner and the Chief Constable as Corporation Soles. The review of the effectiveness of the governance arrangements is detailed within the Annual Governance Statement that accompanies the Statement of Accounts.

**Statutory Framework for the Statement of Accounts**

The establishment of the two Corporation Soles requires each body to produce their own Statement of Accounts with the Commissioner producing a Statement of Accounts for the Group and Police Pension Fund.

The Accounts and Audit (Wales) Regulations 2014, require Local Government Bodies to prepare a Statement of Accounts in accordance with proper practices. The Code of Practice on Local Authority Accounting in the UK (the Code) is identified as representing proper practices.

The Code applies to Local Government Bodies set out in the Public Audit (Wales) Act 2004 who are required to prepare accounts for audit by the Wales Audit Office. Section 12 of this Act was amended by the Police Reform Social Responsibility Act to replace reference to Police Authorities with Commissioners and Chief Constables.

The Code requires that Local Authorities prepare their financial statements in accordance with the International Accounting Standards Board (IASB) *Framework for the Preparation and Presentation of Financial Statements (the IASB Framework)* as interpreted by the Code. The IASB Framework sets out the concepts that underlie the preparation and presentation of financial statements for external users of the accounts. The Statement of Accounts continue to follow International Financial Reporting Standards (IFRS).

**Format of the Statement of Accounts**

The Statement of Accounts comprises the following:

* Statement of Responsibilities

Sets out the responsibilities of the Commissioner, Chief Constable and Chief Finance Officers during the production and approval of the Statement of Accounts.

* Comprehensive Income and Expenditure Statement

This sets out the cost in the year of providing policing services in accordance with International Accounting Standards (IAS) rather than the amount funded from Government Grants and Council Tax.

* Movement in Reserves Statement

Analyses movements in reserves (and together with note 7) provides a reconciliation between funding and the cost of policing services shown in the Comprehensive Income and Expenditure Statement (CIES).

* Balance Sheet

The balance sheet sets out the assets, liabilities and reserves held as at 31 March 2017.

* Cash Flow Statement

This sets out the changes in cash and cash equivalents during the financial year.

* Police Pension Fund Account

This sets out the income and expenditure associated with Police Officer Pensions, such as monthly pension payments and retirement lump sums.

* Notes to the Accounts

These provide more detailed information on items of income, expenditure, assets, liabilities and reserves that is not practical to show in the main accounting statements detailed above.

**SUMMARY FINANCIAL POSITION**

The following summary provides an overview of the financial position and performance of South Wales Police for the year ending 31 March 2017.

**Revenue Expenditure and Funding**

A net revenue budget for 2016/17 of £258.9m was approved in January 2016, to fund existing expenditure commitments. In addition a further £1.15m of capital expenditure (funded by Government Grant) brought the total budget requirement to £260.05m. The table below provides a breakdown of how this amount was spent and funded during the year.

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**Capital Finance & Borrowing**

Capital expenditure for the period was £19.0M. This was financed by reserves, specific grant, borrowing, capital receipts and revenue contributions and is summarised in the table below.



This represents money spent by South Wales Police for the purpose of purchasing, upgrading and improving assets such as property, vehicles and ICT. The distinction from revenue expenditure is that South Wales Police receives the benefit from capital expenditure on assets over a longer period of time, which is accounted for as depreciation.

There are ongoing capital works which will be concluded in the forthcoming financial year and the funding for these is held in Capital Reserves.

**Balance Sheet**

The table below is a summary of the Police and Crime Commissioner Group’s Balance Sheet as at 31 March 2017. It summarises the Group’s assets, liabilities and reserves.

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**The Police Fund**

The current balance on the Police Fund is maintained at the target level of 3% of Gross Revenue Expenditure and is currently £9.4M. Funding of £21.6M is retained in earmarked reserves for specific revenue and capital purposes. Note 8 in the Statement of Accounts provides more information on this.

**Pensions Liability**

The Government Actuary's Department calculate the potential liability of the Police schemes based on Actuarial review, using Pension and Payroll data. This estimated liability increased over the year from £2,703M to £3,279M, an increase of 21.3%, this was mainly attributed to changes in actuarial assumptions. The Pension Scheme for Police Officers is unfunded by statute.

In the case of Police Staff, South Wales Police is an admitted body to the Rhondda Cynon Taff County Borough Council Local Government Pension Scheme. The Actuary’s assessment of South Wales Police’s share of the estimated deficit in this scheme increased over the year from £105M to £137M as at 31 March 2017, an increase of 30%.

The unrealised net losses or gains for the year have no direct impact on the cost of services in the comprehensive income and expenditure statement and the notional liability is recognised in the balance sheet only.

**Efficiency & Effectiveness**

Central funding has not kept pace with rising costs and changing demands. The rigorous measures implemented to deal with the financial challenges arising from CSR2010, as outlined in the Commissioner’s Value for Money Plan, along with continued prudent financial management have enabled the delivery of the required £44.7m of savings resulting from the CSR2010 cuts in police grants. This achievement is a positive endorsement of the Medium Term Finance Strategy. This is illustrated in the following table:

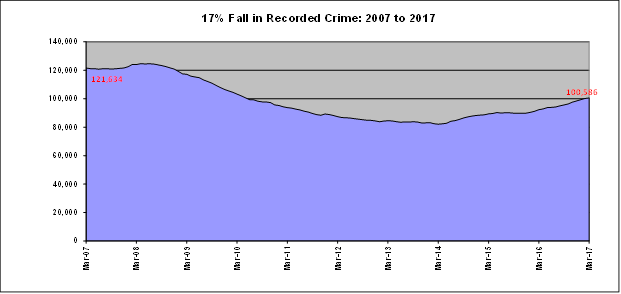
However the austerity programme is set to continue and further revenue savings of £11.7m are forecasted to be required over the next four years on top of which the capital expenditure requirements highlight a further £19.2m shortfall in funding.

South Wales Police has developed a comprehensive medium term strategy to deliver the savings which protects front line services and this can be seen in the performance chart below.

The summary includes statistics of operational performance.

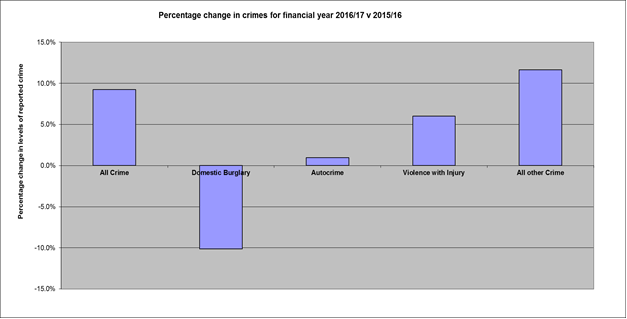
**OPERATIONAL PERFORMANCE**

**Recorded Crime**



Crime continued to rise in 2016/17 following the changes in crime recording processes. At the end of the year there was a 9.2% increase in recorded crime compared to the previous year.

**Force-wide Performance**



|  |  |
| --- | --- |
| **Making Every Contact Count** | |
|  | |
| 87.2% of 999 calls were answered within 10 seconds, which is 2.8% below the national target. Overall 98.8% of 999 calls were answered, 0.8% above the national target.  63.1% of non-emergency calls were answered within 40 seconds. 90.5% of non-emergency calls were answered. | |
| **Equality, Diversity and Human Rights** | |
|  |  |
| Overall, the whole experience victim satisfaction has remained relatively stable and now stands at 86.7% as at the end of 2016-17, compared to 88.7% in 2015-16.  The whole experience victim satisfaction of Black and Minority Ethnic victims has increased to 82.6% at the end of 2015-16 compared to 80.5% in 2015-16.  Hate related crimes increased in line with the Force aim to increase reporting of these offences from 1,673 in 2015/16 to 1,839 in 2016/17. | |
| **Quality of Service** | |
| During 2016-17, 92.0% of crimes reported to South Wales Police were recorded within 24 hours.  South Wales Police recorded a positive outcome rate for overall crime of 25.5% for 2016-17, compared to 27.8% in 2015-16.  There was a fall of 10.1% in domestic burglaries compared to 2015-16. For 2016/17 the positive outcome rate for domestic burglary was 19.3%. | |
|  |  |

**POLICE EFFECTIVENESS EFFICIENCY & LEGITIMACY PROGRAMME (PEEL)**

 HMIC’s third PEEL (police effectiveness, efficiency and legitimacy) assessment of how South Wales Police keep people safe and reduce crime, can be summarised as follows:

* The force is good at keeping people safe and reducing crime. It has an effective approach to preventing crime and anti-social behaviour, is effective in the way it investigates crime, protects vulnerable people and tackling serious & organised crime;
* The force is good in respect of the efficiency with which it keeps people safe and reduces crime. The force has an excellent understanding of demand and places it at the heart of how it operates, plans and works with partners to identify, predict and tackle demand, and how it deploys resources to meet demand;
* The force is good in respect of the legitimacy with which it keeps people safe and reduces crime, ensuring it treats people fairly and with respect. The force seeks feedback and challenge from its communities about the extent to which it treats them with fairness and respect; and
* The HMIC also concluded that the force has worked with its officers and staff to develop its leadership expectations and these are understood at all levels throughout the organisation.

Chief Financial Officer GEOFF PETTY Dated: 28 June 2017

Chief Financial Officer GEOFF PETTY Dated: 30 September 2017

Footnote regarding signing:

In accordance with the Accounts and Audit (Wales) Regulations … (1) The responsible financial officer … must, …sign and date the statement of accounts, ….(3)The responsible financial officer must re-certify the presentation of the statement of accounts before the relevant body approves it.

**Auditor General for Wales’ report to the Police and Crime Commissioner for South Wales**

I have audited the accounting statements and related notes of the:

* Police and Crime Commissioner for South Wales;
* Police and Crime Commissioner for South Wales Police Group; and
* South Wales Police Pension Fund.

for the year ended 31 March 2017 under the Public Audit (Wales) Act 2004.

The Police and Crime Commissioner for South Wales accounting statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, and related notes.

The Police and Crime Commissioner for South Wales Police Group accounting statements comprise the Group Movement in Reserves Statement, the Group Comprehensive Income and Expenditure Statement, the Group Balance Sheet and the Group Cash Flow Statement and related notes.

The South Wales Police Pension Fund’s accounting statements comprise the Fund Account and the Net Assets Statement and related notes.

The financial reporting framework that has been applied in their preparation is applicable law and the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17 based on International Financial Reporting Standards (IFRSs).

**Respective responsibilities of the responsible financial officer and the independent auditor**

As explained more fully in the Statement of Responsibilities for the Statement of Accounts, the responsible financial officer is responsible for the preparation of the statement of accounts, including the Police and Crime Commissioner for South Wales Group accounting statements and South Wales Police Pension Fund’s accounting statements, which gives a true and fair view.

My responsibility is to audit the accounting statements and related notes in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require me to comply with the Financial Reporting Council’s Ethical Standards for Auditors.

### Scope of the audit of the accounting statements

An audit involves obtaining evidence about the amounts and disclosures in the accounting statements and related notes sufficient to give reasonable assurance that the accounting statements and related notes are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Police and Crime Commissioner for South Wales and the Police and the Crime Commissioner for South Wales Police Group and the South Wales Police Pension Fund’s

circumstances, and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the responsible financial officer and the overall presentation of the accounting statements and related notes.

In addition, I read all the financial and non-financial information in the Narrative Report to identify material inconsistencies with the audited accounting statements and related notes and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies, I consider the implications for my report.

**Opinion on the accounting statements of the Police and Crime Commissioner for South Wales**

In my opinion the accounting statements and related notes:

* give a true and fair view of the financial position of the Police and Crime Commissioner for South Wales as at 31 March 2017 and of his income and expenditure for the year then ended; and
* have been properly prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17.

**Opinion on the accounting statements of the Police and Crime Commissioner for South Wales Police Group**

In my opinion the accounting statements and related notes:

* give a true and fair view of the financial position of Police and Crime Commissioner for South Wales Police Group as at 31 March 2017 and of its income and expenditure for the year then ended; and
* have been properly prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17.

**Opinion on the accounting statements of the South Wales Police Pension Fund**

In my opinion, the pension fund accounts and related notes:

* give a true and fair view of the financial transactions for South Wales Police Pension Fund during the year ended 31 March 2017 and of the amount and disposition of the fund’s assets and liabilities as at that date, other than liabilities to pay pensions and benefits after the end of the scheme year; and
* have been properly prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17.

**Opinion on other matters**

In my opinion, the information contained in the Narrative Report is consistent with the accounting statements and related notes.

**Matters on which I report by exception**

I have nothing to report in respect of the following matters, which I report to you, if, in my opinion:

* adequate accounting records have not been kept;
* the accounting statements are not in agreement with the accounting records and returns;
* I have not received all the information and explanations I require for my audit; or
* the Annual Governance Statement contains material misstatements of fact or is inconsistent with other information I am aware of from my audit.

**Certificate of completion of audit**

I certify that I have completed the audit of the accounts of the Police and Crime Commissioner for South Wales and Police and Crime Commissioner for South Wales Group in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Auditor General for Wales’ Code of Audit Practice.

**For and on behalf of Wales Audit Office**

**Huw Vaughan Thomas 24 Cathedral Road**

**Auditor General for Wales Cardiff**

**30 September 2017 CF11 9LJ**

The maintenance and integrity of Police and Crime Commissioner for South Wales’s website is his responsibility; the work carried out by auditors does not involve consideration of these matters and accordingly auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.

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**Responsibilities of the Police and Crime Commissioner**

Is required to:

* make arrangements for the proper administration of its financial affairs and to secure that one officer has the responsibility for the administration of those affairs. That officer is the Chief Financial Officer;
* manage its affairs to secure economic, efficient and effective use of its resources and safeguard its assets; and
* approve the Statement of Accounts.

I certify the approval of this Statement of Accounts.

**Rt Hon ALUN MICHAEL JP FRSA**

**The Police and Crime Commissioner for South Wales**

Dated: 30 September 2017

**Responsibilities of the Chief Financial Officer**

Is responsible for the preparation of the Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code).

In preparing this Statement of Accounts, the Chief Financial Officer has:

* selected suitable accounting policies and then applied them consistently;
* made judgements and estimates that were reasonable and prudent; and
* complied with the Code.

The Chief Financial Officer has also:

* kept proper accounting records which were up to date; and
* taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Statement of Accounts, presents a true and fair view of the financial position of the Police and Crime Commissioner for South Wales at the accounting date and his income and expenditure for the year ended 31 March, 2017.

**GEOFF PETTY**

**Chief Financial Officer**

Date of signing (by responsible financial officer) Dated: 28 June 2017

**GEOFF PETTY**

**Chief Financial Officer**

Date of signing (prior to the approval of the Police and Crime Commissioner) Dated: 30 September 2017

**Comprehensive Income and Expenditure Statement (CIES) - Group**

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Local Government Bodies raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement (MIRS).



The above table shows the Group position with the statements for both the Police and Crime Commissioner and the Chief Constable separately identified in the following tables.

**Comprehensive Income and Expenditure Statement (CIES) – Police and Crime Commissioner**

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**Comprehensive Income and Expenditure Statement (CIES) – Chief Constable**

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## The note reference in the above table of note 6 refers to the Chief Constable’s accounts.

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**Movement in Reserves Statement (MIRS)**

This statement shows the movement in the year on the different reserves held, analysed into ‘usable reserves’ (i.e. those that can be applied to fund expenditure or reduce local taxation) and unusable reserves, which cannot. The (Surplus) or Deficit on the Provision of Services line shows the true economic cost of providing services, more details of which are shown in the Comprehensive Income and Expenditure Statement. The Net (Increase) /Decrease before Transfers to Earmarked Reserves line shows the statutory Police Fund Balance before any discretionary transfers to or from earmarked reserves.

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**Unusable reserves** mainlyinclude a Pensions Deficit Reserve or net liabilities for Police & Police Staff schemes, a Capital Adjustment Account (including how assets have been financed) and a Revaluation Reserve of unrealised asset revaluations. Further details are found in the Balance Sheet and Note 18.

## Balance Sheet

The Balance Sheet shows the value of the recognised assets and liabilities. The net assets (assets less liabilities) are matched by the reserves held. Reserves are reported in two categories. The first are usable reserves, (i.e. those reserves that it may use to provide services), subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (e.g. the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves are unusable or those that it is not able to use to provide services. This category includes reserves that hold unrealised gains and losses (e.g. the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line ‘Adjustments between accounting basis and funding basis under regulations’ (e.g. Pension deficits).





**Cash Flow Statement**

The Cash Flow Statement shows the changes in cash and cash equivalents of South Wales Police/ the Commissioner during the reporting period. The statement shows how it generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations are funded by way of taxation and grant income or from the recipients of services provided. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing).



**Police** **Pension Fund Account**

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**Notes to the Police Pension Fund Accounts**

1. The Home Office only funded employer’s contributions at 21.3%, whilst the actual employer’s contribution was at 24.2%, a cost against the Commissioner’s budget of £2.973m during 2016/17.

2. There are no investment assets of the fund. The payments in and out of the Pension Fund are balanced to nil each year by receipt of additional contribution from the Police Fund, which in turn is reimbursed by the Home Office.

4. The fund’s financial statements do not take account of future liabilities to pay pensions and other benefits after the year end. These are accounted for in the Group balance sheet as future retirement benefits.

5. Other than the notes above, the Police Pension Fund has followed the accounting policies as set out in note 1 below.

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**Note 1 Accounting Policies**

**General Principles**

The general principles and practices adopted in compiling these accounts are those recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA). Reference is made to the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 - based on International Financial Reporting Standards (the Code). This is supplemented by the Service Reporting Code of Practice for Local Authorities (SeRCOP).

These codes of practice set out the proper accounting practices as required by section 21(2) of the Local Government Act 2003 and the Accounts and Audit Regulations as amended.

Local Government Bodies have some discretion in determining what policies need to be provided and the level of detail disclosed, but it should be noted that the Code states that users of financial statements are assumed to have a reasonable knowledge of accounting, which would limit the detail required in the summary of significant accounting policies.

**Accruals of income and expenditure**

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

* Revenue from the provision of services is recognised when the percentage of completion of the transaction can be reliably measured and it is probable that economic benefits or service potential associated with the transaction will be received;
* Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet;
* Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made;
* Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract;
* Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected; and
* Where actual amounts were not available, it may have been necessary to use appropriate estimated values.

**The Police & Crime Commissioner’s Team**

Transactions of the Police and Crime Commissioner include operating costs of his Team and certain other corporate costs, which are accounted for as Corporate and Democratic Core expenditure under the Code together with a new classification for the commissioning of services. Gross expenditure includes asset charges (depreciation and revaluation decreases) with all income being included so as to transfer funding to meet the Chief Constable’s Expenditure Account. The Group’s income and expenditure includes all income and expenditure relating to the Police and Crime Commissioner and Chief Constable.

**Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. This includes instant and callable account bank deposits. The Code does not include strict criteria for the composition of cash equivalents and the Commissioner has some discretion in this policy. Further advice suggests that fixed term deposits are not highly liquid and not readily convertible to cash and, in certain market conditions, there could be a risk of change in value. On this basis all fixed term deposit investments are accounted for as investments.

**Contingent liabilities**

A contingent liability arises where an event has taken place that gives a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Commissioner or Chief Constable. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably. Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

**Contingent assets**

A contingent asset arises where an event has taken place that gives a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Commissioner or Chief Constable. Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

**Employee benefits**

Benefits Payable during Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees and are recognised as an expense for services in the year in which employees render service. An accrual is made for the cost of holiday entitlements or any form of leave, (e.g. annual leave and flexi-leave) as earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

Termination Benefits

Termination benefits are amounts payable as a result of a decision to terminate an employee’s employment before the normal retirement date or an officer’s decision to accept voluntary redundancy and are charged on an accruals basis to the Non Distributed Costs line in the Comprehensive Income and Expenditure Statement when there is a demonstratable commitment to the termination of the employment of an officer or group of officers or making an offer to encourage voluntary redundancy.

Where termination benefits involve the enhancement of pensions, statutory provisions require the Police Fund balance to be charged with the amount payable to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

Post Employment Benefits

Police Officers’ pensions are unfunded by statute. However, the funding arrangements changed on 1st April 2006 from ‘Pay As You Go’ (i.e. based on payments to current pensioners), a direct charge to the Revenue Account, to an annual employers’ pension contribution based on percentage of salary, with the balance payable to pensioners met from a grant provided by the Home Office. All other employees are eligible to join the Local Government Pension Scheme.

The Commissioner and Chief Constable are participating members of the Rhondda Cynon Taff County Borough Council Pension Fund making appropriate employer contributions into that Pension Fund.

Both schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees.

**Events after the reporting period**

Events after the balance sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Events taking place after this latter date are not reflected in the financial statements or notes.

Where events taking place before this date (adjusting events) provide information about conditions existing at the balance sheet date, the figures in the financial statements and notes would be adjusted in all material respects to reflect the impact of this information. Where events taking place before this date (non-adjusting events) are indicative of conditions arising after the balance sheet date, the financial statements are not adjusted, but if material, disclosure will be made in a note.

**Exceptional items and prior period adjustments**

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of financial performance.

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, (i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment).

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on financial position or financial performance.

Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

**Financial instruments**

Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Commissioner or Chief Constable becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument.

The effective rate of interest is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised. For most of the borrowings the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Financial Assets – Deposits, Loans and Receivables

Deposits, loans and receivables are recognised on the Balance Sheet when the Commissioner or Chief Constable becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument.

For most of the deposits, loans and receivables the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

**Foreign currency translation**

Where the Commissioner or Chief Constable has entered into a transaction denominated in a foreign currency, the transaction is converted into sterling at the exchange rate applicable on the date the transaction was effective.

**Government grants and other contributions**

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to South Wales Police/ the Commissioner when there is reasonable assurance that:

* + the Commissioner or Chief Constable will comply with the conditions attached to the payments; and
* the grants or contributions will be received.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement. Certain low value grants below deminimus are recognised in the year of receipt. Balances are assessed at each year-end and for certain low value deminimus amounts these may be recognised. Should future adjustments be necessary, these are accounted for in a future period.

**Intangible assets**

Expenditure on non-monetary assets that do not have physical substance but are controlled as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset. Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets can be determined by reference to an active market. In practice, no intangible asset meets this criterion, and they are therefore carried at amortised cost.

**Inventories and long-term contracts**

Inventories (stocks) are valued at the lower of cost or net realisable value. Long term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

**Joint arrangements - Accounting for the consolidation of joint arrangements**

Where the Commissioner/ Force has entered into collaborative arrangements with other Commissioners/ Forces an assessment has been made against IFRS 11 Joint Arrangement to determine the appropriate accounting treatment. IFRS11 requires all such arrangements to be classed as either Joint Ventures or Joint Operations. All of the Commissioner’s/ Force’s such arrangements are classed as Joint Operations where the Commissioner/ Force is entitled to their fair share of the Joint Operations’ Assets and Liabilities.

**Leases**

Costs are charged to the Comprehensive Income and Expenditure Statement over the life of the lease.

**Non-current assets held for sale**

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an asset held for sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on assets held for sale.

Capital receipts in excess of £10,000, after initial recognition in the Comprehensive Income and Expenditure Statement, are taken to the Capital Receipts Reserve and can only be used for capital investments or debt redemption with receipts less than £10,000 being kept in the Comprehensive Income and Expenditure Statement.

**Overheads**

The cost of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the CIPFA Service Reporting Code of Practice for Local Authorities (SeRCOP).

**Property, plant and equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as property, plant and equipment.

Recognition

Expenditure on the acquisition, creation or enhancement of property, plant and equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset’s potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

The full value of capital expenditure is included in the additions line but the carrying value going forward reflects the value of the asset. Assets individually (or collectively valued over £5,000) are capitalised, where their estimated life is of material benefit beyond one year.

Measurement

Assets are initially measured at cost, comprising:

* + - the purchase price; and
    - any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Code in summary prescribes the following bases for measuring classes of property, plant and equipment:

Separate valuations for land and buildings and any components.

Inclusion of an estimate of the remaining useful life of the building and any components.

The value methodology is determined by the classification of the asset:

* + - Assets Under Construction – Depreciated Historic Cost;
    - Other land and buildings - Current value based on ‘Market Value’ (MV), existing use (EUV) or Depreciated Replacement Cost (DRC);
* Where there is no market based evidence of current value, because of the specialist nature of the asset and the asset is rarely sold, this is estimated using a depreciated replacement cost approach;
  + - Vehicles, plant, furniture and equipment - DRC if EUV cannot be determined;
    - Surplus Assets - Fair Value based on existing use (EUV);
    - Assets held for sale - measured at the lower of carrying amount and fair value less costs to sell, and depreciation on those assets should cease; and
    - Investment property - Fair Value in its highest and best use, (i.e. market value).
* Assets included in the Balance Sheet at current value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their current value at the year-end, but as a minimum every five years. External valuations are contracted out to - GVA Grimley Limited, trading as GVA. <http://www.gva.co.uk/>. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains might be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

When decreases in value are identified, they are accounted for by:

* where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains); and
* where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

The effective date of valuations for the following asset categories are as follows:

* Land and buildings: Valuations are provided on rolling programme basis with each BCU being revalued every 5 years. New Builds and any Assets Held for Sale are included also; and
* Vehicles, plant and equipment: annual reviews, resulting from respective asset management functions facilitated by internal departments including Fleet Management and Information Systems for computer and other technology systems.

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

* where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains); and
* where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Depreciation

Depreciation is provided for on all property, plant and equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land) and assets that are not yet available for use (i.e. assets under construction).

Depreciation applies to all property, plant and equipment, whether held at historical cost or re-valued amount, with certain exceptions:

* Land where it can be demonstrated that the asset has an unlimited useful life;
* Investment properties;
* Assets under construction until available for use;
* Assets classified as held for sale (i.e. surplus or derecognised); and
* Assets are held at their estimated residual value.

The depreciation charge shall be based on the depreciable amount allocated over the useful life of the asset, using a depreciation method that reflects the pattern in which the asset’s future economic benefits or service potential are expected to be consumed. Revisions to the above shall be considered annually, including depreciation methods, estimated useful lives, residual values and should expectations significantly differ, the revision is a change in accounting estimate and not a change in accounting policy.

Where an item of property, plant and equipment has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. Where there is more than one significant part of the same asset, which have the same useful life and depreciation method, such parts may be grouped in determining the depreciation charge.

The following bases are used:

Land and buildings

Land values are not depreciated, buildings with asset values exceeding a threshold of £1M are considered for separation into their component parts. This threshold captures most of the main higher valued operational properties, effectively covering about 87% in terms of total building asset values.

Potential components shall have regard to estimated remaining asset lives and in principal be limited to the host structure, roof, services (mechanical and electrical). This is considered appropriate in meeting the requirements. A de-minumus threshold of 20% of the building value is applied. In future years where part of an asset is replaced, the replaced part will need to be derecognised.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Vehicles

On a straight line basis over the period estimated to benefit from their use – between 2 and 10 years.

Computer Hardware

On a straight line basis over the period estimated to benefit from their use – between 3 and 7 years.

Intangible – Computer Software Licences

Amortised on a straight line basis over the estimated life, between 3 and 7 years. The useful economic lives detailed are a guideline and are subject to the individual asset in question.

**Provisions**

Provisions set aside amounts to provide for liabilities, which are likely to be incurred but there is uncertainty as to the amounts or the dates on which they will arise. Provisions are charged direct to the Comprehensive Income and Expenditure Statement whilst the expenditure, when incurred, is charged against the provision.

**Reserves**

The Commissioner sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the Police Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the Police Fund Balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for South Wales Police/ the Commissioner – these reserves are explained in the relevant policies.

Amounts have been set aside to meet specific expenditure in future years, as earmarked capital and revenue reserves. Additionally, a general reserve (Police Fund), funded from accumulated surpluses of income over expenditure, is maintained to meet exceptional and unforeseen expenditure. South Wales Police/ the Commissioner has a risk based approach to the retention of reserves with the aim of having a Police Fund balance of 3% of Gross Revenue Expenditure.

**Revenue expenditure funded from capital under statute**

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where South Wales Police/ the Commissioner has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the Police Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

**Value added tax**

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty’s Revenue and Customs. VAT receivable is excluded from income.

**Note 2** **Accounting Standards Issued, Not Adopted**

Under the Code the Group is required to report information setting out the impact of an accounting change required by a new accounting standard which has been issued but not yet adopted by the code. A number of minor amendments to IFRS have been made but these are not expected to have an impact on the accounts.

**Note 3** **Critical Judgements in Applying Accounting Policies**

In applying the accounting policies, South Wales Police/ the Commissioner has had to make certain judgements about complex transactions or those involving uncertainty about future events.

The critical judgements made in the Statement of Accounts include:

* That there is a high degree of uncertainty about future levels of funding. The Commissioner has determined that this uncertainty is not yet sufficient to provide an indication that the assets might be further impaired as a result of a need to close facilities and reduce levels of service provision; and
* Depreciation is charged on operational buildings but is written out to the Comprehensive Income and Expenditure Statement annually. In the Commissioner’s judgement, this provides a more accurate picture of asset values in between the 5 year cycle of valuations. This is supported by valuation advice obtained annually from the valuer to ascertain whether there would be a material change in asset values listed by South Wales Police. This provides a view that the asset valuations would not have been significantly affected by a marginal market based increase in property values.

**Note 4** **Assumptions Made about the Future and Other Major Sources of Estimation**

The Statement of Accounts contains estimated figures that are based on assumptions about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates. The items in the Balance Sheet at 31 March 2017 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:



## Note 5 Events after the Reporting Period

The draft Statement of Accounts was authorised for issue by the Chief Financial Officer on 28 June 2017. There are no adjusting or non-adjusting events.

**Note 6a Expenditure and Funding Analysis**

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, rents, precept and business rates) by the Commissioner in comparison with those resources consumed or earned by the Commissioner in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the expenditure types. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement (CIES).



**Note 6b Note to the Expenditure and Funding Analysis**

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**Adjustments for Capital Purposes**

Adjustments for capital purposes – this column adds in depreciation and impairment and revaluation gains and losses in the services line, and adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets. The statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.

**Adjustments for Pensions**

These are the net changes for the removal of pension contributions and the addition of IAS 19 *Employee Benefits* pension related expenditure and income.

**Note** **7 Adjustments between Accounting Basis and Funding Basis under Regulations**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against:

* **Police Fund Balance**

The Police Fund is the statutory fund into which all the receipts are required to be paid and out of which all liabilities are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the Police Fund balance, which is not necessarily in accordance with proper accounting practice. The Police Fund balance therefore summarises the resources that South Wales Police/ the Commissioner is statutorily empowered to spend on services or on capital investment (or the deficit of resources it is required to recover) at the end of the financial year.

* **Capital Receipts Reserve**

The Capital Receipts Reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year-end.

**Note 7 Adjustments between Accounting Basis and Funding Basis under Regulations (Continued)**

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**Note 8** **Transfers to/ from Earmarked Reserves**

This note sets out the amounts set aside from the Police Fund in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet Police Fund expenditure in 2016/17.



**Additional information and planned future spend profile for earmarked revenue reserves.**

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**Note 9** **Financing and investment income and expenditure**

**Group**



**The Police and Crime Commissioner**

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**Note 10** **Taxation and non-specific grant income**

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## Note 11 Property, Plant and Equipment & Intangible Assets



Assets under construction refer to the ongoing construction associated with property schemes. The balance carried forward at March 2017 includes expenditure for the Pavilion at the Force Headquarters.



**Number of Fixed Assets**



**Depreciation**

The following useful lives and depreciation rates have been used in the calculation of depreciation. Further details are also included in the accounting policies:

* Other Land and Buildings – 10 to 70 years; and
* Vehicles, Plant, Furniture & Equipment – 2 to10 years.

**Capital Commitments**

Future expenditure commitments under outstanding purchase orders for capital schemes are as follows:



These would not include other planned or new capital schemes, arising as budgeted by the capital programme.

**Investment Properties**

South Wales Police/ the Commissioner does not hold properties whose sole purpose is to earn rentals, for capital appreciation or both.

**Intangible Assets**

South Wales Police/ the Commissioner accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware item of property, plant and equipment. The intangible assets include both purchased licenses and internally generated software.

**Note 1****2 Financial Instruments**

**Categories of Financial Instruments**

The following categories of financial instrument are carried in the Balance Sheet:



**Income, Expense, Gains and Losses**



**Fair Values of Assets and Liabilities**

Financial liabilities, financial assets represented by deposits, loans and receivables and long-term debtors and creditors are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:

* estimated ranges of interest rates at 31 March 2017 of 1.04% to 2.82% for loans from the PWLB and 0.24% to 0.71% for other deposits.
* loans receivable and payable, are based on new lending rates for equivalent deposits, or loans at that date.
* no early repayment or impairment is recognised;
* where an instrument will mature in the next 12 months, carrying amount is assumed to approximate to fair value; and
* the fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values calculated are as follows:



The fair value of the liabilities is higher than the carrying amount because South Wales Police / the Commissioner’s portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the prevailing rates at the Balance Sheet date. This shows a notional future loss (based on economic conditions at 31 March 2017) arising from a commitment to pay interest to lenders higher than current market rates.

**Valuation of Financial Instruments carried at Fair Value**

The valuation of financial instruments has been classified into three levels, according to the quality and reliability of information used to determine fair values:

* Level 1 - where fair values are derived from unadjusted quoted prices in active markets for identical assets or liabilities (quoted equities, quoted fixed securities, quoted index linked securities and unit trusts). Listed investments are shown at bid prices. The bid value of the investment is based on the market quotation of the relevant stock exchange.
* Level 2 - where market prices are not available, (e.g. where an instrument is traded in a market that is not considered to be active or where valuation techniques are used to determine fair value and where these techniques use inputs that are based significantly on observable market data).
* Level 3 – where at least one input that could have a significant effect on the instrument’s valuation is not based on observable market data. Such instruments would include unquoted equity investments and hedge funds, neither of which the Fund currently invests in.

## The following table provides an analysis of the financial assets and liabilities of the Fund grouped into the level at which fair value is observable:



## Impairment of Financial Assets with Icelandic Banks

Following the successful outcome of the investment recovery process reported in 2013/14 the last remaining impairment currently recognised is in relation to Heritable Bank of £82,000. The last repayment dividend of £159,000 (3.98p in the £) was received in September 2015, leaving a reduced balance of £81,600 principal (2.04p). The balance on the reserve remains at £81,600 as there were no further repayments in the year. Further information is awaited as to the potential and the timescales of further payments.

**Note 13** **Debtors**

Amounts owed by third parties at the balance sheet date are as follows:



**Note 14** **Cash and Cash Equivalents**

The balance of Cash and Cash Equivalents is made up of the following elements:

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**Note 1****5 Assets Held for Sale**

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**Note 1****6 Creditors**

Amounts owed to third parties at the balance sheet date are as follows:

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## Note 17 Provisions

Provisions represent sums set aside in respect of liabilities known or certain to occur, but for which the timing and value are uncertain. The following provisions are included in the Balance Sheet as at 31 March 2017, with movements passing through the Comprehensive Income and Expenditure Statement:



**Outstanding Legal and Insurance Claims**

These group the provisions for Public Liability claims, Employers Liability costs, Employment Tribunal Claims and Other Miscellaneous Liability claims.

South Wales Police/ the Commissioner maintains a provision to meet the costs of likely policy excesses and self insured risks for existing cases/ claims. South Wales Police/ the Commissioner provides an allocation from its revenue budget and prior year provisions to assist in meeting these costs. Current assessment requires an additional £1.9M.

The previously recognised estimated liability of former Municipal Mutual Insurance (MMI) managed claims of £1.2M is retained being net of a 25% paid levy to date.

**Other Provisions**

These group provisions which are individually insignificant, which include:

* interest on fund seizures. South Wales Police holds third party funds, seized from individuals arrested, which are being held subject to further investigations of a criminal matter. Depending on the outcome the funds are potentially repayable with interest;
* backdated claims relating to the continued deduction of Employment Support Allowance from police injury benefits. A provision of £0.2M remains at the year end with £0.4M paid in relation to these claims in 2016/17; and
* time off in lieu (TOIL) for Police Officers who leave the Force but have accrued an amount ‘owed’ to them to be normally taken as time off duty. The amount owed crystalizes when they leave generating a cash payment to them.

The following schedule outlines the main risks insured externally and those self insured:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Insured risks** |  | **'Self insured' risks** |
|  | Employers’ Liability above £660,000 in  total and above £100,000 for individual  claims |  | Employers’ Liability below £660,000 in  total and below £100,000 for individual  claims |
|  | Public Liability above £575,000 in total  and above £100,000 for individual claims |  | Public Liability below £575,000 in total  and below £100,000 for individual claims |
|  | Employees' Personal Accident |  |  |
|  | Buildings - All Risks above £10,000 |  | Buildings - All Risks below £10,000 |
|  | Vehicles - Third party only |  | Vehicles - Accident damage unless  recovered from third party |
|  | All Risks - equipment, computers  and money |  | Theft of equipment |
|  | Fidelity Guarantee above £100,000 |  | Fidelity claims below £100,000 |

## Note 18 Unusable Reserves

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**Revaluation Reserve**

The Revaluation Reserve contains the gains made by South Wales Police/ the Commissioner arising from increases in the value of its property, plant and equipment and Intangible Assets. The balance is reduced when assets with accumulated gains are:

* revalued downwards or impaired and the gains are lost;
* used in the provision of services and the gains are consumed through depreciation; or
* disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

****

**Capital Adjustment Account**

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The account also contains revaluation gains accumulated on property, plant and equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 7 provides details of the source of all the transactions posted to the account, apart from those involving the Revaluation Reserve.

The account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert current value figures to a historical cost basis).

The account is credited with the amounts set aside by South Wales Police/ the Commissioner as finance for the costs of acquisition, construction and enhancement. The account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets



**Pensions Reserve**

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. South Wales Police/ the Commissioner accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as South Wales Police/ the Commissioner makes employer’s contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources South Wales Police/ the Commissioner has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.



**Accumulated Absences Account**

The Accumulated Absences Account absorbs the differences that would otherwise arise on the Police Fund Balance from accruing for compensated absences earned but not taken in the year, (e.g. annual leave entitlement carried forward at 31 March). Statutory arrangements require that the impact on the Police Fund Balance is neutralised by transfers to or from the account.



## Note 19 - 21 Notes to the Cash Flow Statement

**Note 19 Cash Flow Statement – Operating Activities**

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**Note 20 Cash Flow Statement – Investing Activities**

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**Note 21 Cash Flow Statement – Financing Activities**

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**Note 22** **Amounts Reported for Resource Allocation Decisions**

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is against the same headings required for resource allocation decisions that are taken by the Command Team and the Commissioner.

The Comprehensive Income and Expenditure Statement can also be reviewed in conjunction with the Expenditure and Funding Analysis in order to distinguish between those costs chargeable against the Police fund and those notional costs, such as depreciation, that are not charged against the Police Fund.

A further resource allocation analysis is therefore not deemed necessary.

**Note 2****3 Members’ Allowances**

The following total allowances were paid to members of the Joint Audit Committee:



## Note 24 Officers’/ Employees’ Remuneration

**Remuneration Ratio**

This is a new disclosure requirement of the Accounts and Audit (Wales) Regulations 2014, and consistent with that recommended by the Hutton Review, to ensure transparency and accountability in public sector entities.

**The Police and Crime Commissioner’s Team**

The ratio between the Chief of Staff’s (Chief Executive) remuneration to the median remuneration within the Police and Crime Commissioner’s Team was:



**Chief Constable**

The ratio between the Chief Constable’s remuneration to the median remuneration within the Force was:



**Remuneration Bandings**

During the year the number of police officers and employees who received remuneration in excess of £60,000 are provided below. This is a specific requirement of the Accounts and Audit (Wales) Regulations 2014. Definition includes annual salaries and expense allowances as remuneration being chargeable to United Kingdom income tax, but excluding pension contributions. The table includes those relevant police officers and senior employees reported in more detail below.

**Group**



**The Police and Crime Commissioner’s Team**



The above tables are presented in compliance with regulation, which require the exclusion of the Police and Crime Commissioner as the position is directly elected.

**Exit Packages**

The numbers of exit packages, with total cost per band and total cost of compulsory and other redundancies, are set out in the table below. These figures exclude voluntary early retirements as set out in the Comprehensive Income and expenditure Statement.



**Remuneration Report for senior relevant police officers and senior employees**

The following table sets out the remuneration disclosures for relevant police officers (above the rank of Superintendent) and senior employees (designated office holders to a local government body) whose salary is equal to or more than £60,000 per year. The regulations require persons whose salary exceeds £150,000 per year must also be identified by name. In addition to the remuneration included above the following disclosures include employers’ pension contributions. Where columns are nil they need not be included. Equivalent disclosure is provided for the comparative year.

**The Police and Crime Commissioner’s Team 2016/17**



|  |  |
| --- | --- |
| Note 1 | DPPC from 1st April 2016 to 31st May 2016 annualised salary £68,008. Not in pension scheme |
| Note 2 | APCC from 1st April 2016 to 18th July 2016. annualised salary £50,154. |
| Note 3 | APCC from 1st April 2016 to 5th June 2016 paid as Principal 0fficer 7 SCP53 (£50,154) From 6th June 2016 to 31st March 2017 paid as Assistant Director Level 7.1 SCP58 (£55,253). |
| Note 4 | APCC from 6th June 2016 to 31st March 2017 annualised salary £49,567. |
| Note 5 | APCC from 5th September 2016 to 31st March 2017 annualised salary £57,711. |
| Note 6 | Annualised salary £85,302 Salary based on part-time working agreement. |

**The Police and Crime Commissioner’s Team 2015/16**



|  |  |
| --- | --- |
| Note 1 | Terminated 31 January 2016. Annualised salary £68,008. |
| Note 2 | Temporary DPPC from 1 February to 31 March 2016. Annualised salary £68,008. |
| Note 3 | APCC from 1 April 2015 to 31 January 2016. Annualised salary £68,008. |
| Note 4 | Annualised salary £84,131. Salary based on part-time working agreement. |
|  |  |

**The Chief Constable 2016/17**

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|  |  |
| --- | --- |
| Note 1 | Not in pension scheme. |
| Note 2 | ACC from 31st May 2016 to 31st March 2017. |
| Note 3 | Provides services for both South Wales Police and Gwent Police and a share of their costs are recharged. |
| Note 4 | ACC From 13th June 2016 to 31st March 2017. |

**The Chief Constable 2015/16**



Note 1 Not in pension scheme.

Note 2 Terminated 3 January 2016. Annualised salary is £105,945.

Note 3 Provides services for both South Wales Police and Gwent Police and a share of their costs are recharged.

Note 4 ACC Seconded to Gwent Force from 1 April to 6 May 2015. Annualised salary is £96,597.

**Note 25** **External Audit Costs**

South Wales Police/ the Commissioner has incurred the following costs, covering both the Commissioner and the Chief Constable, in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to non-audit services provided by external auditors. The total fee included in the table is split equally between the Commissioner and Chief Constable.



**Note 26** **Grant and Other Income**

South Wales Police/ the Commissioner credited the following grants and contributions to the Comprehensive Income and Expenditure Statement in 2016/17:



**Note 26** **Grant and Other Income (continued)**



**Financing from Council Taxpayers**

In accordance with the Local Government Finance Act 1992, as amended by the Police Reform and Social Responsibility Act 2011, the Police and Crime Commissioner for South Wales on 24 February 2014 issued the following precepts on the Council Tax Collection Funds of the following Local Authorities.



**Note 27** **Related Parties**

South Wales Police/ the Commissioner is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence, or to be controlled by South Wales Police/ the Commissioner. Disclosure of these transactions allows readers to assess the extent to which South Wales Police/ the Commissioner might have been constrained in its ability to operate independently or might have secured the ability to limit another party’s ability to bargain freely with South Wales Police/ the Commissioner.

Central Government has significant influence over the general operations of South Wales Police / the Commissioner as it is responsible for providing the statutory framework within which South Wales Police/ the Commissioner operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that South Wales Police/ the Commissioner has with other parties. Grants received from government departments are set out in Note 26, most of which have strict terms and conditions.

* The total of members’ allowances paid is shown in Note 23. There are no material member interests to disclose;
* The Commissioner has a statutory responsibility to declare any interests and these are published on the website, under money matters and interests. . <http://www.southwalescommissioner.org.uk/en/Your-Commissioner/Information-about-the-Commissioner.aspx>; and
* There are also no material interests or relationships of the Chief Officers or their direct families, which could influence or control the decision making, policies or financial transactions of South Wales Police/ the Commissioner. A robust process is also in place to approve and register the business interests of both police staff and officers.

## Note 28 Capital Expenditure and Capital Financing

The total amount of capital expenditure incurred in the year is shown in the table below (no assets were acquired under finance leases or PFI/PP contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue, as assets are used by South Wales Police/ the Commissioner, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by South Wales Police/ the Commissioner that has yet to be financed. The CFR is analysed in the second part of this note.



**Note 29** **Leases**

**Operating Leases**

Assets acquired under leases are legally leased by the Police and Crime Commissioner but used by the Chief Constable. These include property and equipment leases. The future minimum lease payments due under non-cancellable leases in future years are:



The expenditure charged to Police Services in the Comprehensive Income and Expenditure Statement during the year in relation to these leases was:



**Note 30 Defined Benefit Pension Schemes**

## 30.1 The Local Government Pension Scheme (LGPS - for Police Staff)

Participation in Pension Schemes

As part of the terms and conditions of employment of its officers, South Wales Police/ the Commissioner makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, South Wales Police/ the Commissioner has a commitment to make the payments that needs to be disclosed at the time that employees earn their future entitlement.

South Wales Police/ the Commissioner participates in two post employment schemes:

* The Local Government Pension Scheme, administered locally by Rhondda Cynon Taff (RCT) County Borough Council. This is a funded defined benefit final salary scheme, meaning that South Wales Police/ the Commissioner and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets. The method used to determine the rate of employers contribution are based on review by the scheme actuaries. There is no agreement with other public bodies to share other employer deficits.

* Arrangements for the award of discretionary post retirement benefits upon early retirement. This is an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. However, there are no investment assets built up to meet these pension liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due.

Transactions Relating to Post-employment Benefits

We recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. Following the full actuarial valuation of that Scheme, as at March 2013, further interim work has been undertaken by the Fund’s Actuaries to derive suitable approximate cost estimates to participating bodies.

However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the Police Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the Police Fund Balance via the Movement in Reserves Statement during the year:

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The liabilities show the underlying commitments that South Wales Police/ the Commissioner has in the long run to pay post employment (retirement) benefits. The total liability of £105.3m has a substantial impact on the net worth of South Wales Police/ the Commissioner as recorded in the Balance Sheet, resulting in a negative overall balance. However, statutory arrangements for funding the deficit mean that the financial position of South Wales Police/ the Commissioner remains healthy:

* the deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (i.e. before payments fall due), as assessed by the scheme actuary; and
* finance is only required to be raised to cover discretionary benefits when the pensions are actually paid.

**Basis for Estimating Assets and Liabilities**

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Aon Hewitt Limited, an independent firm of actuaries, estimates for the County Council Fund being based on the latest full valuation of the scheme as at 31 March 2013.

The principal assumptions used by the actuary are detailed in the following table:



**Asset Allocation**

The approximate split of assets for the Fund as a whole (based on data supplied via the Actuary and by the Fund Administering Authority) is shown in the table below.



**Contributions for the accounting period ending 31 March 2018**

The employers’ regular contributions to the Fund for the accounting period ending 31 March 2018 are estimated to be £8.16m. Additional contributions may also become due in respect of any employer discretions to enhance members' benefits in the Fund over the next accounting period.

**Note 30 Defined Benefit Pension Schemes (continued)**

## 30.2 The Police Pension Scheme (for Police Officers)

This includes the 1987, 2006, and 2015 police pension schemes plus the injury benefit scheme.

Participation in Pension Schemes

As part of the terms and conditions of employment of its officers, South Wales Police/ the Commissioner makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, South Wales Police/ the Commissioner has a commitment to make the payments that needs to be disclosed at the time that employees earn their future entitlement.

South Wales Police / the Commissioner participates in two post employment schemes:

* The Police Pension Scheme, administered by Capita plc. This is an unfunded defined benefit scheme, meaning that there are no investment assets built up to meet pension liabilities. Instead, from 1st April 2006, actual pension payments are met from a combination of employers’ and employee contributions, based on percentages of police salaries, and the balance from Government Grant.
* Discretionary post retirement benefits upon early retirement. This is an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. However, there are no investment assets built up to meet these pension liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due.

Transactions Relating to Post-employment Benefits

We recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. A software model, developed by the Government Actuary's Department, has been used to calculate the potential long term liability and cost estimates of the Police scheme’s based on Actuarial review, using Pension and Payroll data.

However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the Police Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the Police Fund Balance via the Movement in Reserves Statement during the year:









The liabilities show the underlying commitments that South Wales Police/ the Commissioner has in the long run to pay post employment (retirement) benefits. The total liability of £3.3b has a substantial impact on the net worth of South Wales Police/ the Commissioner as recorded in the Balance Sheet, resulting in a negative overall balance. However, statutory arrangements for funding the deficit mean that the financial position of South Wales Police / the Commissioner remains healthy:

* the deficit on the police pension scheme will be made good by government grant and or increased contributions over the remaining working life of employees (i.e. before payments fall due), as assessed by the government and the scheme actuary; and
* finance is only required to be raised to cover discretionary benefits when the pensions are actually paid.

**Basis for Estimating Assets and Liabilities**

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Police Pension Scheme and Discretionary Benefits liabilities have been assessed by the Government Actuary's Department (GAD) an agency of the UK Government, using payroll and pension data provided by or on behalf of South Wales Police/ the Commissioner.

The principal assumptions used by the actuary are detailed in the following table:



**Contributions for the accounting period ending 31 March 2018**

The Employer's regular contributions to the Fund for the accounting period ending 31 March 2018 are estimated to be £29.0m**.**

Membership numbers in the various pension schemes will vary from those estimated. Employer contributions will change due to the difference between estimated numbers and actual. Injury awards will also vary due to mortality issues and additional members can be admitted to the Injury Awards scheme. These factors are difficult to predict.

**Note 31** **Contingent Liabilities & Contingent Assets**

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the Accounts, further details in the accounting policies.

**31.1 Section A19 Retirements**

In February 2017, the Court of Appeal upheld the decision of the Employment Appeal Tribunal (EAT) that that five police forces had not committed indirect age discrimination by utilising regulation A19 of the Police Pension Regulations. There remains a possibility that the Court of Appeal’s judgement may eventually be subject to a hearing in the Supreme Court , however, any possible future costs that South Wales Police/ the Commissioner could be liable for cannot be determined at this stage.

**31.2 Police Pension Scheme 2015 Legal Challenge**

“The Chief Constable of South Wales Police, along with other Chief Constables and the Home Office, currently has numerous claims lodged against them with the Central London Employment Tribunal.  The claims are in respect of alleged unlawful discrimination arising from the Transitional Provisions in the Police Pension Regulations 2015.  Claims of unlawful discrimination have also been made in relation to the changes to the Judiciary and Firefighters Pension regulations. In the case of the Judiciary claims the claimants were successful and in the Firefighters case the respondents were successful.  Both of these judgements are subject to appeal, the outcome of which may determine the outcome of the Police claims. The Tribunal has yet to set a date for a preliminary or substantive Police hearing.  Legal advice suggests that there is a strong defence against the Police claims.  The quantum and who will bear the cost is also uncertain, if the claims are partially or fully successful.  For these reasons, no provision has been made in the 2016/17 Accounting Statements.” “

**Note 31.3 Contingent Assets**

These are also not recognised in the Balance Sheet.

For the period 1992 – 2001 South Wales Police were insured by the Independent Insurance Company in relation to public liability claims. On 17 June 2001 they went into liquidation. At that time steps were taken to ensure that all outstanding amounts were identified and registered should there be a subsequent payment arising from the liquidation. This was done in the sum of £3.1M. Information has now been received that a scheme of arrangement is proposed as a means of making payments against outstanding claims. Whilst no dates for payment have been notified, it is anticipated that this will be in the region of 14 to 15p in the £, subject to the number and value of claims submitted under the scheme.

**Note 32** **Nature and Extent of Risks Arising from Financial Instruments**

South Wales Police/ the Commissioner’s activities expose it to a variety of financial risks:

* Credit risk – the possibility that other parties might fail to pay amounts due to the Commissioner;
* Liquidity risk – the possibility that South Wales Police/ the Commissioner might not have funds available to meet its commitments to make payments; and
* Market risk – the possibility that financial loss might arise for South Wales Police/ the Commissioner as a result of changes in such measures as interest rates and stock market movements.

South Wales Police/ the Commissioner’s overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury team, under policies approved by South Wales Police/ the Commissioner in the annual Treasury Management Strategy.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to South Wales Police/ the Commissioner’s customers. This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, as laid down by Ratings Services. The Annual Investment Strategy also imposes a maximum sum to be invested with a financial institution located within each category.

The credit criteria in respect of financial assets held by South Wales Police/ the Commissioner are as detailed below:

* South Wales Police/ the Commissioner relies on credit ratings published by Fitch Ratings, Moody's Investors Service or Standard & Poor's to establish the credit quality of counterparties (issuers and issues) and investment schemes. South Wales Police/ the Commissioner has also determined the minimum long-term and short-term and other credit ratings it deems to be "high" for each category of investment; and
* The maximum amounts to be lent to each institution are subject to the above consideration of risk ratings and other factors and advice from treasury management consultants.

Further details can be found in the annual Treasury Management Strategy considered by South Wales Police/ the Commissioner each February.

Customers for goods and services are assessed taking into account their financial position, past experience and other factors.

The maximum exposure to credit risk in relation to its investments in banks and building societies cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of irrecoverability applies to all deposits, but there was no evidence at the 31 March 2016 that this was likely to crystallise. Deposit protection arrangements will limit any losses that might arise.

South Wales Police/ the Commissioner does not generally allow credit for debtors including balances owing by government departments, other local authorities, business organisations and individuals. The past due but not impaired amount can be analysed by age as follows:



Liquidity Risk

South Wales Police/ the Commissioner has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, South Wales Police/ the Commissioner has ready access to borrowings from the money markets and the Public Works Loans Board. There is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. Instead, the risk is that South Wales Police/ the Commissioner will be bound to replenish a significant proportion of its borrowings at a time of unfavourable interest rates. South Wales Police/ the Commissioner sets limits on the proportion of its fixed rate borrowing during specified periods.

The maturity analysis of financial liabilities is as follows:



Market Risk - Interest Rate Risk

South Wales Police/ the Commissioner is exposed to risk in terms of its exposure to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on South Wales Police/ the Commissioner. For instance, a rise in interest rates would have the following effects:

* + borrowings at variable rates – the interest expense charged to the Surplus or Deficit on the Provision of Services will rise. South Wales Police/ the Commissioner does not normally borrow at variable rates;
  + borrowings at fixed rates – the fair value of the liabilities borrowings will fall;
  + investments at variable rates – the interest income credited to the Surplus or Deficit on the Provision of Services will rise. South Wales Police/ the Commissioner does not normally invest at variable rates; and
  + investments at fixed rates – the fair value of long term assets will fall. Short term investments are carried at cost as this is a fair approximation of their value.

Borrowings are not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the Police Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.

South Wales Police/ the Commissioner has a number of strategies for managing interest rate risk. Policy is to aim to keep a maximum of 25% of its borrowings in variable rate loans. During periods of falling interest rates, and where economic circumstances make it favourable, fixed rate loans may be repaid early to limit exposure to losses. The risk of loss is ameliorated by the fact that a proportion of government grant payable on financing costs will normally move with prevailing interest rates or South Wales Police/ the Commissioner’s cost of borrowing and provide compensation for a proportion of any higher costs.

The treasury management team has a strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to update the budget during the year. This allows any adverse changes to be accommodated. The analysis will also advise whether new borrowing taken out is fixed or variable. According to this assessment strategy, at 31 March 2017, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:



Generally borrowings or investments are on fixed rates.

Market Risk – Price Risk

South Wales Police/ the Commissioner does not generally invest in equity shares or shareholdings.

Foreign Exchange Risk

South Wales Police/ the Commissioner has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

**Note 33 Collaboration**

Police Forces in Wales have a long, successful history of collaborating to develop specialist areas of policing. This included those under the remit of the former Police Authorities of Wales Joint Committee. Future collaboration will be driven by the need to satisfy the Strategic Policing Requirement and by the outcomes of the Regional Strategic Assessment of threats, risks and harm to the southern region of Wales.

The Police and Crime Commissioner for each Police Force will be responsible for ensuring the Strategic Policing Requirement is met. As part of this, they will look to work in collaboration with other Commissioner’s and Forces to provide the most effective service possible. Such agreements are regulated by Section 22A of the Police Act 1996, as amended by the Police Reform and Social Responsibility Act 2011*.*

The collaborative services and their funding continue under revised Commissioner and Force Governance arrangements. These are in effect considered as pooled budgets with agreements for funding contributions, made and varied from time to time, and certain Specific Government Grants. The pooled budgets are effectively hosted by the Commissioner and Force for South Wales Police on behalf of the four Police Forces in Wales.

The first table below details a summary of the Income and Expenditure Statement for the main activities of the collaborative units based on the funding contributions that each Force made to the collaborative arrangement.

Included in accounting policies under joint arrangements are definitions and an explanation of the new accounting requirements for joint operations, the latter involving shares of income, expenditure, assets and liabilities. As a result of the requirement of IFRS11, the second table below provides revised information relating to South Wales Police and for other forces to show the totals for each joint operation.

As a result of the requirements of IFRS11, gross expenditure in the CIES has been reduced by £6.04m and income/grants have been reduced by £5.96m, a decrease in net expenditure of £0.08m. This net decrease has been reversed in the Movement in Reserves Statement with no impact on the Police Fund balance.

Assets, debtors and creditors in respect of the arrangements have remained in the balance sheets of forces on the basis of materiality.

*\*North Wales Police, are basing their Dedicated Security Post (DSP) costs on income and expenditure rather than an allocation based on population in Wales. Their income and expenditure for DSP is therefore not included in the tables below and the 2015/16 comparatives have been restated accordingly. They are not included in the Regional Task Force, which operate in the Southern Welsh Forces. For the Regional Organised Crime Unit, North Wales Police Contribute to the North West Region of England and North Wales.*





**AMORTISATION**

Intangible assets should be amortised on a systematic basis over their economic lives. This is similar to depreciation.

**ACCRUAL**

A sum included in the final accounts to cover income and expenditure attributable to the account period but for which payment has not been made/received at the balance sheet date.

**AGENCY SERVICES**

The provision of services by one body (the agent) on behalf of, and generally reimbursed by, the responsible body.

**ACTUARIAL GAINS AND LOSSES**

Changes in actuarial deficits or surpluses can arise due to experience gains and losses (events have not coincided with the actuarial assumptions made for the last valuation) or changes in actuarial assumptions.

**ASSET**

Tangible and intangible assets that yield benefits to South Wales Police/ the Commissioner for a period of more than one year. Benefits of less than one year are regarded as current assets.

**AUDIT**

An independent examination of an organisation’s activities.

**BALANCE SHEET**

A statement of the recorded assets, liabilities and other balances at the date specified.

**CAPITAL EXPENDITURE**

Expenditure on the acquisition of a fixed asset or expenditure which adds to, and not merely maintains, the value of an existing fixed asset.

**CAPITAL ADJUSTMENT ACCOUNT**

The capital adjustment account contains the amounts which are required by statute to be set aside from capital receipts for the repayment of external loans and the amount of capital expenditure financed from grants, revenue and capital receipts. It also contains the difference between amounts provided for depreciation and that required to be charged to revenue to repay the principal element of external loans.

**CAPITAL RECEIPT**

Proceeds from the sale of fixed assets (e.g. land or buildings, or other money received towards capital expenditure).

**CAPITAL RECEIPTS RESERVE**

The capital receipts reserve is available to fund future expenditure of a capital nature, as budgeted by the Capital Programme.

**CASH FLOW STATEMENT**

A statement that summarises the movements in cash, both revenue and capital, during the year.

**CURRENT SERVICE COST (PENSIONS)**

The increase in the present value of pension scheme's liabilities expected to arise from employee service in the current period.

**CREDITOR**

An amount owed by South Wales Police/ the Commissioner for work done, goods received or services rendered within the accounting period but for which payment has not yet been made.

**DEBTOR**

An amount due to South Wales Police/ the Commissioner within the accounting period but not received at the balance sheet date.

**DEPRECIATION**

The measure of the cost, or revalued amount, of the benefits of the fixed asset that have been consumed during the period. Consumption includes the wearing out, using up or other reduction in the useful life of a fixed asset whether arising from use, effluxion of time or obsolescence through either changes in technology or demand for the goods and services produced by the asset.

**EARMARKED CAPITAL RESERVES**

These reserves, generated by additional voluntary revenue contributions, are available for financing future expenditure of a capital nature, as budgeted by the Capital Programme.

**CURRENT VALUE**

The current value of an asset is the price at which it could be exchanged in an arm’s length transaction less, where applicable, any grants receivable towards the purchase or use of the asset.

**IMPAIRMENT**

A reduction in the value of a fixed asset, below its carrying amount on the balance sheet.

**INVENTORIES (STOCKS)**

Uniforms, communication equipment parts, diesel, petrol and vehicle spares are procured by South Wales Police/ the Commissioner to use on a continuing basis. The value of those items not used at the specified date are shown in the balance sheet as assets.

**LEASING**

A method of financing the use of assets where a rental charge is paid over a specified period of time.

**LIABILITY**

An amount due to an individual or organisation which will be paid at some time in the future.

**PAST SERVICE COST (PENSIONS)**

The increase in the present value of the scheme liabilities related to employee service in prior periods arising in the current period as a result of the introduction of, or improvement to, retirement benefits.

**POLICE FUND**

This reserve is maintained to meet exceptional and unforeseen expenditure.

**POLICE GRANT**

The amount of Home Office grant towards the revenue requirements of South Wales Police/ the Commissioner.

**POLICE CAPITAL GRANT**

The amount of Home Office grant towards capital expenditure of South Wales Police/ the Commissioner.

**PRECEPT**

The amount of income collected by the constituent County Borough Councils from council tax payers to pay for police services of South Wales Police/ the Commissioner.

**PROVISION**

An amount set aside in the accounts for liabilities that have been incurred, which are uncertain in terms of timing or amount.

**PUBLIC WORKS LOAN BOARD (PWLB)**

A Government Agency which provides longer term loans to Local Authorities at interest rates only slightly higher than those at which the government itself can borrow.

**RESERVE**

Amounts set aside for purposes falling outside the definition of provisions and generally available for funding expenditure after the balance sheet date. Earmarked reserves are set aside for specific purposes.

**REVENUE ACCOUNT/ INCOME AND EXPENDITURE ACCOUNT**

An account which records day to day expenditure and income on such items as salaries and wages, running costs of services and the financing of capital expenditure.

**REVENUE SUPPORT GRANT**

A Welsh Government administered grant paid in support of Local Government and Police revenue expenditure.

**NATIONAL NON DOMESTIC RATE (NNDR)**

The NNDR, or business rate, is the charge levied on occupiers of business premises to finance a proportion of Local Government and Police revenue expenditure. The amount of NNDR is set by Central Government by virtue of a multiplier applied to the rateable values. The multiplier is consistent throughout Wales with the total collected being distributed by Central Government, but administered by the Welsh Government.

**TEMPORARY BORROWING/ INVESTMENT**

Money borrowed/ invested for an initial period of less than one year.